

Meeting Minutes
Chapman's Retreat PTO
Board Meeting
September 2, 2009
9:30am

Attendance

Jeff Miller, Allison Hammat, Niki Forbes, Mary McGaughey, Lisa Turner, Kelley Brown, Heather Curtis, Heather Demorest, Wendy Ryan, Angie Todd, and Sharla Sylvester

Faculty Reports

- NTR

Principal's Report:

- NTR

Website Update:

- All sponsors will be added to the website as well as minutes from our monthly PTO board meetings.

Membership

- 181 Cheetah Challenge Memberships
- 25 teacher/staff Memberships—number will increase this month because of pay schedule
- Membership forms will be sent out again the week of September 14th and October 5th
- Cheetah Bucks will be sent home the week of September 8th
- We also discussed

Volunteer Committee

- Room Parent meeting went very well but we still need room moms for some of the fourth grade classrooms.
- Committee sheets will go out the week of September 8th

2nd VP Report:

- BOX TOP Contest is coming to an end and the prizes will be:
 - 1st—30 cheetah fest tickets
 - 2nd—20 cheetah fest tickets
 - 3rd—10 cheetah fest tickets

We are going to put up a goal chart to keep everyone motivated to bring more boxtops. We are also discussing a classroom contest. The class that brings in the most can earn a pizza party.

- FUN RUN: We are looking into hiring Boosterthon to operate our fun run this year. We will be meeting with Josh Jacobs on September 16th at 2:00pm to go over all the specifics and decide if this is a good option.
- LANDSCAPING: We are working on maintaining all beds, getting decorations for fall and winter and planting flowers and trees for spring. We are also getting pavers for trees beside the front parking lot.

Cheetah Fest:

- We are still working hard to get more donations. Heather, Kelley and Niki are checking with Sams, Kroger and Publix to get drinks, paper goods, and condiments donated.
- The tickets are ordered and we set up a schedule of PTO members to work the sales booth the night of Cheetah fest.
- Spirit Week: Donations are set up from Kroger, Aunt Annie's, Target, Chick-fil-A and McDonalds
- BBQ, Ticket and Food Pre orders will go out next week and be due back Sept. 15th and 18th
- Silent Auction: We are still looking for more donations. Classroom basket forms went out this week and we are hoping to get them all in early.
- We will be sending out a newsletter on October 15th to update everyone on the results of Cheetah Fest.

Other Sponsorships:

- Citipass books will be available at Cheetah Fest
- We are looking into co-hosting a Father-Daughter and Mother-Son dance with Longview through the Kiwanis Program
- Local Night outs—Fun and Party Zone, Chuckie Cheese, and Moe's Southwest Grill
- HCA Power of one Program: For every HCA employee that volunteers at our school, through this program, HCA will pay us \$1,000 per volunteer. We all agreed that this is a huge opportunity and are looking for HCA employees to recruit to Chapman's.

Other Business

- We are still researching the shade for the playground and looking for new equipment but everyone agreed that we will make our purchases after Cheetah Fest.

Thank you,

Kelley Brown