

Williamson County Board of Education



Adopted Date:
8/19/02
Rev. 2/19/07; 1/20/09

1.4041

PROCEDURES

1 It is the desire of the Board that meetings shall be formal enough for orderly procedure but informal
2 enough to be natural and to encourage free discussion and to promote group thinking and action.
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4 The Board desires to be cognizant of the problems, requests, complaints, and suggestions of
5 members of the community, but it is necessary that the Board not allow the pursuit of such material
6 to interfere with the diligent attention to the affairs of the District.
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- 9 1. The Board recognizes its responsibility to conduct the business of the District in an
10 orderly and efficient manner and will therefore require reasonable controls to regulate
11 public presentations to the Board.
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 - 13 2. There are three (3) ways that anyone may address the Board:
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 - 15 a. Individuals or groups desiring to bring a matter before the Board for placement
16 on the agenda should present a written request to the Director of Schools at
17 least six working days before the Board Work Session preceding each Board
18 Meeting in order to ensure consideration for inclusion on the written agenda.
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 - 20 b. A person wishing to be heard by the Board concerning an item on the agenda
21 shall first be recognized by the Chairman unless a member of the Board objects.
22 If a member objects, a majority vote of the Board determines recognition.
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 - 24 c. Fifteen (15) minutes will be placed on the agenda for the Chairperson to
25 recognize individuals to make comments with the format determined by the
26 Chairperson.
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 - 28 3. Any person addressing the Board will state his name, address, and the name of any
29 organization or group which he represents, if any.
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 - 31 4. The Board reserves the right to limit the time of any speaker.
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48 See Policy 1.403 Agendas
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