

MINUTES

WILLIAMSON COUNTY BOARD OF EDUCATION

REGULAR MEETING

February 16, 2009

A. Call to Order

The Williamson County Board of Education met in regular session on Monday, February 16, 2009, in the Williamson County Administrative Complex Auditorium.

1. Pledge of Allegiance

Board Chairman Pat Anderson called the meeting to order at 6:30 p.m.

The pledge of allegiance was led by Terry Leve after which the Board observed a moment of silence.

Members Present10

---	1 st District	Susan Graham	7 th District
---	2 nd District	Pat Anderson	8 th District
Janine Moore	3 rd District	Barry Watkins	9 th District
Tim McLaughlin	4 th District	Bill Peach	10 th District
Gary Anderson	5 th District	Mark Gregory	11 th District
Terry Leve	6 th District	James Bond	12 th District

Members Absent2

D'Wayne Greer	1 st District	Janice Mills	2 nd District
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B. Approval of Agenda

Chairman Anderson presented the agenda, including the Consent Agenda, for Board approval, noting a correction to the January 20 minutes, and the request to move Consent Agenda item C.2a, Approval of Policy Revision - 4.60511, Graduation with Honors, to New Business item G.1e for discussion.

Terry Leve moved to approve the agenda, including the Consent Agenda, as presented and revised. James Bond seconded the motion.

Chairman Anderson called for a voice vote on the motion.

Action: Motion Carried.

Chairman Anderson read the approved Consent Agenda to the audience.

C. Consent Agenda (as approved above)

1. Approval of School Board Meeting Minutes
 - a. January 8, 2009
 - b. January 20, 2009- with revision
2. Approval of Board Policy Revisions, **2nd Reading**
 - a. ~~4.60511 – Graduation with Honors~~ moved to G.1e
 - b. 6.316 – Student Expulsion/Suspension ~~Expulsion~~
3. Approval of Procedures
 - a. - 4.406p – Acceptable Use, Media Release, and Internet Safety Procedures
 - b. - 4.701p – TCAP and WCS Assessment Test Security
4. Approval of Recommendations for Field Trip Fee Requests
5. Approval of Summer School Fee
6. Approval of Summer Enrichment Programs at Oak View and Scales
7. Approval of West Franklin Elementary School Design
8. Approval of WCS SACC Program for Kenrose and Trinity Elementary Schools

D. Items of Particular Public Interest

1. Public Comment

No one had requested to address the Board.

E. Communications to the Board

1. Superintendent's Report

Interim Superintendent David Heath welcomed the audience and the principals in attendance and announced information about the Williamson County Art Show opening February 21 at the Frist Center for the Visual Arts in Nashville. Dr. Heath also reported that contract negotiations with WCEA would begin on February 17.

• Student Spotlight

Interim Superintendent Heath called on Communications Director Carol Birdsong, who presented Student Spotlight recognitions and congratulations.

The Centennial High cheerleaders were honored for receiving a Universal Cheerleading Association national title. The cheerleaders include Sheridan Richardson, Faith Hall, Jordan Parks, Audrey Love, Becca Bedock, Kathryn Traxler, Ashley Evans, Melissa Campbell, Izzy Arrendondo, Kaitlyn Chesak, Jennifer King, Becca Silva and Fallon Fleischer. Their coaches are Barbee Morgan and Jay Noffsinger.

The Ravenwood High dance team was honored for earning a TSSAA state championship. Team members include Kaitlyn Ellis, Ashley Patton, Makenzie Wade, Kelsey Maquire, Andrea Goble, Cassandra Goble, Emily Perry, Kathleen McPherson, Jessica Stevens, Cali Jeffries, Loni Jones, Crea Petty, Brittany Ward, Bailey Sharpe and Alexis Huelsmann. Their coaches are Kirstin Hawk and Lara Travis.

Katlyn Vacanti-Mitchell from Ravenwood was honored as the State's Top Youth Volunteer in the 14th Annual Prudential Spirit of Community Awards.

Franklin High's Lucy Brient was named to the All American team by the National Soccer Coaches Association of America. Her coach is Jimmy Burchett.

2. Board Chairman's Report

Chairman Pat Anderson reminded Board members of the goals discussion scheduled at 5:00 p.m. on March 5, prior to the Board Work Session which will begin at 6:30 p.m.

Chairman Anderson also noted Boy Scouts in attendance along with their leaders from Troop 130 and Troop 37.

F. Unfinished Business

1. 2008-2009 Budget Resolution (Proposed Amendment)

a. Bus Resolution

Chairman Anderson called on Budget Director Leslie Holman who presented an amendment to the resolution to purchase buses, which had been approved by the Board in January but pulled at the February county commission meeting. The amendment seeks funding of up to \$2,171,700 for 84 general education buses and 6 special education buses, with the actual number of buses to be purchased determined after the Legislature considers bills asking for a waiver of the mandatory bus replacement timeline.

Tim McLaughlin moved to approve the resolution as presented for up to \$2,171,700 to purchase buses. Janine Moore seconded the motion.

Chairman Anderson asked for a recommendation from Interim Superintendent Heath, who recommended approval of the motion.

Chairman Anderson called for a roll call vote on the motion.

D'Wayne Greer	- - -	Susan Graham	Yes
Janice Mills	- - -	Pat Anderson	Yes
Janine Moore	Yes	Barry Watkins	Yes
Tim McLaughlin	Yes	Bill Peach	Yes
Gary Anderson	Yes	Mark Gregory	Yes
Terry Leve	Yes	James Bond	Yes

Action: Yes, 10; No, 0; Abstain, 0; Motion Carried.

G. New Business

1. Board Policy Revisions, 1st Reading

a. 1.703 – School Attendance Areas, Zoning and Nonresident Students

Chairman Anderson called on Jason Golden, who presented the revisions to policy 1.703 as recommended by the Board Policy Committee.

1.703 – SCHOOL ATTENDANCE AREAS, ZONING AND NONRESIDENT STUDENTS

GENERAL

All out-of-zone requests must be submitted for approval by May 15th. Except as provided in this policy, no out-of-district student will be eligible to attend Williamson County Schools.

The Williamson County Board of Education will provide transportation to all students attending the assigned school within an attendance transportation zone. Transportation to any school outside the attendance transportation zone will be the responsibility of the parent or guardian. Transportation exceptions may be made for groups of students as needed for the best interests of the district when approved in advance by the Board.

Out-of-zone approvals are granted to continue through the highest grade level of the school unless rescinded by the principal for failure to follow school procedures. A student may continue in the next level of the feeder pattern unless the transfer would result in overcrowding of the school and/or oversized classes or unless denied by the Principal for failure to follow school procedures. A sibling of a student currently enrolled in an out-of-zone school and who will be enrolled in that school the upcoming school year may enroll in that same school, even if the school zone has closed. A sibling request must be submitted for approval by May 15th.

ESTABLISHING TRANSPORTATION ZONES

Prior to any vote concerning transportation zone changes, the Board shall establish parameters as direction for WCS staff rezoning proposals.

OUT OF ZONE PROCESS

General: Students residing in Williamson County, including Franklin Special School District, may be approved to attend a school outside their attendance transportation zone provided that school is an open zoned school, the zoned school principal has signed and acknowledged notice of the request, and the student has been recommended by the out-of-zone principal and the Director of Schools. Other approvals

for out-of-zone requests may be made and approved under other guidelines within this policy. The reason for the request shall be stated on the application.

Curricular: A student may apply for an out of zone school placement for specific curricular needs, or a particular course of study. A course of study is defined as [the International Baccalaureate \(I.B.\) program](#) or a series of courses in the career/technical area. Failure to register for the approved course of study or approved curriculum will cause the student to be returned to the zoned school immediately. Further, the student shall continue to enroll in the approved course of study or curriculum needs until requirements are met to graduate. [With the exception of the I.B. program](#), students requesting to attend an out of zone school ~~may~~ [shall](#) be denied if the transfer would result in overcrowding of the school and/or oversized classes in the approved course of study or approved curriculum.

OPEN ZONED SCHOOLS

Each year the Board will approve which schools will be available for open zoning. That decision will be based on current and future available space for students, principal recommendation, and any other appropriate consideration needed at that time. All other schools are closed for enrollment to any student not residing in that specific school transportation zone or not approved under the guidelines specified in this policy. Students requesting to attend an open zoned school may be denied if it would result in overcrowding or oversized classes.

MOVING TO ZONE

A student residing in Williamson County may enroll in another Williamson County School District school if the parents provide to the principal prior to enrollment a copy of a bona fide contract and other supporting documentation of their intent to move into that transportation school zone within the current school year. An approved out-of-zone application must be filed with the out-of-zone school (no signature required from the zoned school principal of the temporary residence).

A non-resident student may enroll in Williamson County Schools if the parents provide to the principal prior to enrollment a notarized statement of intent to reside in the Williamson County School District during the forthcoming semester, with supporting documentation submitted to validate intent to reside. Approval may be granted on a semester basis only. A family tuition rate applicable to families who have shown this documentation shall be established by the School Board. This rate shall be established by the school board each year and shall be based on the previous year's financial expenditures.

EXCEPTIONS

WCBE EMPLOYEES (RESIDENT)

Children of Williamson County Board of Education employees who are residents of Williamson County and whose work assignment is located in a Williamson County School District school will be eligible to attend out-of-zone any school within the high school feeder zone in which the employee's work assignment is located. If there is more than one feeder school, the out-of-zone approval is at the discretion of the principals of the feeder schools involved.

WCBE EMPLOYEES (NON-RESIDENT)

Children of Williamson County Board of Education employees who reside outside Williamson County and whose work assignment is located in a Williamson County School District school(s) will be eligible, with the standard family tuition, to attend any school within the high school feeder zone in which the employee's work assignment is located. If there is more than one feeder school, the out-of-zone approval is at the discretion of the Principals of the feeder schools involved.

If employment is terminated and the employee is not a resident of Williamson County, the child may complete the school year in the Williamson County School. A high school student classified as a second

semester junior or as a senior may complete the senior year, totally or in part, with the payment of tuition required on a semester basis

High school age children of Franklin Special School District professional staff who reside outside the county will be eligible to attend Centennial High School. The established family tuition rate shall be charged.

GRANDFATHER PROVISION:

1. REZONING FOR EXISTING and OPENING NEW SCHOOLS -

Students re-zoned due to the opening of a new school or the rezoning of an existing school may request and be grandfathered to continue in former zoned school as follows:

Elementary School:	rising 5 th grade students
Middle School:	rising 8 th grade students
High School:	rising 11 th and 12 th grade students

Requests should be submitted by May 15th of the preceding year. Parents are responsible for transportation to the out-of-zone school.

2. RELOCATION WITHIN WILLIAMSON COUNTY SCHOOLS

Students currently attending a school and who move out of their transportation zone and maintain residence within Williamson County may request out-of-zone approval through the out-of-zone Principal to continue attendance in that school as long as they have lived in that zone for at least twelve consecutive months and they provide their transportation. Only the out of zone Principal's approval signature is required. Requests should be submitted by May 15th. Students who relocate within Williamson County during a school year but have not lived in the said transportation zone for more than twelve consecutive months may complete only that school year at the original school.

SIBLINGS

When a student is attending an out-of-zone school, that student and his siblings may attend through the highest grade level of that school, provided that each newly enrolling sibling must submit an out of zone request for approval by May 15th. Any such attendance may be denied or rescinded by the Principal for failure to follow school procedures. A sibling may only apply to attend an out-of-zone school if there is a sibling currently attending that school who will be enrolled in that school the upcoming school year.

TRANSFERS

No transfers from one county school to another will be permitted during the school year unless approved through the I.E.P.-Team process as defined by the Individuals with Disabilities Education Act. An approved out-of-zone application verifying the student's I.E.P.-Team out-of-zone placement shall be filed with the out-of-zone school. Only the out-of-zone principal's approval signature is required.

RETURN TO ZONED SCHOOL

Requests for students to return to their transportation zoned school will be reviewed by a staff committee appointed by the Director of Schools for determination to be made at the semester end. Any student as determined by the principal as violating school rules may be returned to the zoned school at the end of any semester.

PRIMARY RESIDENCE OUTSIDE COUNTY BUT SUBJECT TO WILLIAMSON COUNTY PROPERTY TAX

Children of custodial parents who are registered to vote in Williamson County pursuant to the out-of-county voting provisions of T.C.A. § 2-2-122(d) may attend Williamson County Schools with no payment of

tuition. Said children shall be zoned to the school whose zone includes the Williamson County property nearest that parent's residence.

APPEALS

Any appeal for exception to this policy or determination of the proper application of the policy shall be reviewed by a special committee, including at least one Board member, appointed by the Director of Schools. The committee shall consider appeals based on a student's specific curricular and/or documented needs. Principals shall review all specific curricular exceptions annually; when the conditions upon which the exception was granted are not adhered to, the out-of-zone approval shall be revoked. The decision of the special committee regarding appeals is final.

MIDDLE COLLEGE HIGH SCHOOL APPLICATIONS

Middle College High School applications may be made from time to time during the school year, and admission shall be based on criteria established by the Middle College High School Principal.

REPORT TO THE BOARD

A report shall be made to the Board annually of all students attending schools outside their transportation areas.

TUITION

Tuition will be paid in full by approved out-of-county students on a semester basis prior to enrollment in any semester (e.g. 50% of the annual tuition rate). Tuition will be refunded in full for the semester when the student establishes documented permanent residence within Williamson County at any time during the semester. No refund will be made if residence has not been established by the end of the semester.

Any student (K-12) who moves out of Williamson County during the school year may complete that school year in the Williamson County School System. No tuition will be charged for a current semester in progress; however, tuition must be paid for any new semester enrolled (e.g. student moves October 3 or November 10, no tuition would be paid for first semester; tuition would be paid for the second semester).

Any high school student classified as a second semester junior or as a senior who moves out of the county may complete the senior year, totally or in part, with the payment of tuition required on a semester basis.

Legal References:

- TCA 49-6-2101: Power of Boards to Provide Transportation
- TCA 49-6-3003: Tuition or other Fees
- TCA 2-2-122(d)
- Reference Policy 6.203 Resident Students

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Terry Leve moved to approve revisions to policy 1.703 as presented. Barry Watkins seconded the motion.

Chairman Anderson asked for a recommendation from Interim Superintendent Heath, who recommended approval of the motion.

Chairman Anderson called for a roll call vote on the motion.

D'Wayne Greer	- - -	Susan Graham	Yes
Janice Mills	- - -	Pat Anderson	Yes
Janine Moore	Yes	Barry Watkins	Yes
Tim McLaughlin	Yes	Bill Peach	Yes
Gary Anderson	Yes	Mark Gregory	Yes
Terry Leve	Yes	James Bond	Yes

Action: Yes, 10; No, 0; Abstain, 0; Motion Carried.

b. 4.600 – Grading Systems and Report Cards

Mr. Golden presented committee recommended revisions to policy 4.600.

4.600 – GRADING SYSTEMS AND REPORT CARDS

The assessment and reporting of a student's performance at school is an important factor in the establishment of effective home-school relations. Regular communication between teacher and parent interpreting the quantity and quality of each student's work will enhance home-school understanding and support.

REPORT CARDS

The report card form, content and procedure shall be thoroughly examined by a team of competent educators at least every three years. Parent opinions shall also be solicited.

The report cards shall indicate the information necessary to communicate effectively with the parents concerning their child's progress.

All elementary report cards shall contain sufficient space for teachers and parents to write comments regarding the pupil's conduct, attendance, and academic progress.

When a student's scholarship or behavior noticeably or suddenly changes, the teacher shall promptly inform the parents, maintain a record of the contact, and make an effort to have a conference with the parent. Parents will receive interim progress reports or other notification whenever a significant change in performance occurs or whenever a student is failing.

Report cards communicating student academic progress or status (grades) and attendance will be provided to parents on a regular basis (9 weeks).

Teachers may use supplemental reports whenever some concept not covered by the existing reporting method is needed.

GRADING SYSTEM

Kindergarten

- S Satisfactory: Has met expected outcomes
- P In Progress: Is working toward expected outcomes

The grading system for grades 1 and 2 shall be in the following:

- E Performance **exceeds** expectations
- S Performance **satisfactorily meets** expectations
- N Performance needs improvement

The grading system for grades 3-12 shall be the following:

<u>Grade</u>	<u>Grade Range</u>
A	91 - 100
B	81 - 90
C	72 - 80
D	70 - 71
F	Below 70
I	Incomplete (must be removed during the next grading period)
P/F**	Credit by Examination**

NUMERICAL GRADES may be used for tests and other daily or weekly work that is readily quantifiable and shall be used on report cards. Only **LETTER GRADES** (A, B, C, etc.) will be used on high school transcripts. No plus (+) or minus (-) notations will be used on high school transcripts.

WEIGHTED GRADES: For Advanced Placement (A.P.) and International Baccalaureate (I.B.) courses teachers will add five (5) points to each grading period grade. For Honors courses and courses resulting in national industry certification teachers will add three (3) points to each grading period grade.

GPA CALCULATION: Grade point averages (~~g.p.a.~~**GPA**) will be calculated for high school course work based on the following graduated 4-point scale with additional grade-point weighting of 0.5 for Honors courses and 1.0 for Advanced Placement (A.P.) and International Baccalaureate (I.B.) courses.

<u>Grade Range</u>	<u>Regular</u>	<u>Honors*</u>	<u>A.P. / I.B.*</u>
97 – 100	4.0	4.5	5.0
94 – 96	3.7	4.2	4.7
91 – 93	3.5	4.0	4.5
87 – 90	3.3	3.8	4.3
84 – 86	3.0	3.5	4.0
81 – 83	2.7	3.2	3.7
77 – 80	2.3	2.8	3.3
72 – 76	2.0	2.5	3.0
70 – 71	1.0	1.5	1.9

State law requires that students applying for lottery scholarships and other state scholarship funds be evaluated utilizing uniform grading scale. The uniform grading scale listed below is the state designated scale for that purpose. Only this scale will be sent to the State for lottery scholarship purposes. The Williamson County grading scale shall be used for all other official purposes including report cards, ~~g.p.a.~~ GPA, class rank, honor roll, etc.

Grade	Percentage Range	Weighting for Honors* Courses and National Industry Certification	Weighting for Advanced* Placement and International Baccalaureate Courses
A	93 -- 100	May include the addition of 3 points to the grades used to calculate the semester average.	May include the addition of 5 points to the grades used to calculate the semester average.
B	85 -- 92		
C	75 -- 84		
D	70 -- 74		

**I.B. Math Studies shall be treated as an Honors, not an A.P./I.B., course for GPA and weighting purposes.*

High School courses taken in middle school, courses taken for college credit, correspondence courses and e-courses will be recorded on the high school transcript as Credit or No Credit with no GPA value.

COLLEGE ADMISSIONS: For purposes of communicating with college admissions offices and scholarship granting agencies, grade point averages (~~g.p.a.~~ GPA) will be calculated. Graduating seniors will be ranked according to the cumulative average calculated at the end of the last completed semester.

CLASS RANKING AND HONORS RECOGNITION: For purposes of determining honor graduates (e.g., top 10, top 10%, top 20, valedictorian, salutatorian, etc.), ranking in senior class will be used and will be calculated on ALL high school course work. For high school transfer students, the cumulative ~~g.p.a.~~ GPA on the transcript for transferred work will be used without any recalculation other than conversion to a 4-point scale except that honors and Advanced Placement courses will be re-calculated to match the Williamson County Schools scale. All students who are enrolled for the entire final semester of the senior year will be included in class ranking and in determination of honor graduates and honor recognition as graduating seniors.

Cross References: Accelerated & Advanced Credit 4.604
Graduation Requirements 4.605
Credit Requirements for Graduation 4.6051
Student Fees & Fines 6.709
Graduation with Honors 4.60511

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Terry Leve moved to approve revisions to policy 4.600 as presented. Barry Watkins seconded the motion.

Chairman Anderson asked for a recommendation from Interim Superintendent Heath, who recommended approval of the motion.

Chairman Anderson called for a roll call vote on the motion.

D’Wayne Greer	- - -	Susan Graham	Yes
Janice Mills	- - -	Pat Anderson	Yes
Janine Moore	Yes	Barry Watkins	Yes
Tim McLaughlin	Yes	Bill Peach	Yes
Gary Anderson	Yes	Mark Gregory	Yes
Terry Leve	Yes	James Bond	Yes

Action: Yes, 10; No, 0; Abstain, 0; Motion Carried.

c. 4.6051b – Credit Requirements for Graduation Beginning w/the Graduating Class of 2013

Mr. Golden presented the committee revisions to policy 4.6051b.

4.6051b – CREDIT REQUIREMENTS FOR GRADUATION BEGINNING WITH THE GRADUATING CLASS OF 2013

The following units of credit shall be required for graduation. Students shall complete the core curriculum and the additional path requirement. All students shall enroll in six credit classes each year in high school unless exempted. Exemptions to the six credit class requirement not covered by an I.E.P. or §504 plan shall be submitted in writing to the Director of Schools for approval.

CORE CURRICULUM

	Units of Credit
English Language Arts	4
Mathematics ^a	4
Science ^b	3
Social Studies ^{cd} ^e	3
Wellness ^e	1
Physical Education ^e	.5
Personal Finance ^{de}	<u>.5</u>
Sub-Total	16.0

^a Students will be required to complete 4 units of mathematics credit including the following: Algebra I, Geometry or Technical Geometry, Algebra II and one unit of mathematics beyond the Algebra II level. Students must be enrolled in a mathematics course each high school year.

^b 3 units of Science must include Biology I, Chemistry or Physics, and a third lab science. Applied Chemistry may substitute for Chemistry, and both Principles of Technology I and II may substitute for Physics.

^c The social studies curriculum shall include United States History; World History/World Geography; Economics; and Government or American Business Legal Systems.

^d CTE substitutions:

Certain CTE courses may be used to fulfill the .5 credit Economics requirement provided the teacher meets the requirement as set out in NCLB. Certain CTE courses may be used to fulfill the .5 credit Personal Finance requirement. These CTE courses may only substitute if the student has selected an elective focus that includes a CTE program of study.

^e JROTC substitutions:

Three credits of JROTC may substitute for .5 credit of government provided the teacher meets the requirements set out in NCLB. Two units of credit of JROTC may substitute for one unit of credit of Wellness. Three units of JROTC may substitute for .5 credit of Physical Education. Three units of credit of JROTC may substitute for .5 units of credit of Personal Finance.

Each graduate must have completed 180 hours of computer education at some time during the student's educational career that can be documented or verified and must establish technology literacy prior to graduation. Students who transfer from another state during their senior year are exempt from this requirement.

ADDITIONAL PATH REQUIREMENTS

	Units of Credit
Foreign Language*	2
Fine Arts*	1
Elective focus**	<u>3</u>
Sub-Total	<u>6</u>
TOTAL	22.0

*Students not planning to attend a university may, at the school's discretion, be granted a waiver of the foreign language and fine arts requirements to expand and enhance their elective focus.

**The elective focus may be science and math, humanities/fine arts, AP/IB, or CTE. Students completing a CTE elective focus must complete a state approved program of study.

SITE-BASED MANAGEMENT

Individual high schools may set additional credit requirements with Board approval. [These requirements shall be listed on each school's website.](#)

WILLIAMSON COUNTY SCHOOL RESIDENTS PARTICIPATING IN A FOREIGN EXCHANGE PROGRAM

Williamson County students who participate as a foreign exchange student will not receive high school credits for a foreign exchange experience absent a special exception which may be granted by the Director of Schools upon request by an individual student. Determination shall be made on an individual basis.

HIGH SCHOOL COURSE CREDIT

Limits on the amount of high school course credit that may be earned are as follows:

1. A maximum of ten (10) units of credit may be earned during a full calendar (12 months) year.
2. A maximum of eight (8) units of credit may be earned during a regular academic (180 day school calendar) year.
3. A maximum of two (2) credits may be earned during a full summer.
4. Two (2) units of credit may be earned for correspondence work on a total high school transcript.
5. A maximum of six (6) credits, cumulative throughout high school career, may be earned in summer school to be counted for meeting graduation requirements.
6. A maximum of six (6) credits may be earned through the approved policy and procedure for Testing for Credit. A student who has resided in a foreign country or who is a native speaker of a foreign language may request testing for credit. Williamson County Schools shall provide testing for credit for Spanish, German and French. For any other language, the student shall pay all costs for the school system obtaining, administering, and grading a test appropriate for that language.
7. Any exception to this policy must be requested in writing. The request must be approved in writing by the principal and the Director of Schools and reported to the Board of Education.
8. Credit Recovery Program

Students who have attempted and failed a semester in certain course(s) may be approved to earn credit through the credit recovery program. Administrative guidelines will establish parameters for earning credit through this program. On the student's transcript, "CR" will be listed by the course name to indicate the course was completed through Credit Recovery. A maximum of six (6) credits during the high school career may be earned through a credit recovery program.

FOCUSED PLAN OF STUDY: Each Eighth grade student, parent/guardian and faculty advisor or school counselor will jointly prepare an initial four year plan of study. By the end of the 10th grade, the student, parent/guardian and school will focus this plan to ensure completion of the program of study and transition to post-secondary study and work. This plan will be reviewed annually by the student and faculty advisor or school counselor and revised as appropriate.

HIGH SCHOOL COURSES TAKEN IN MIDDLE SCHOOL: All middle school courses which may count as credit for high school must be taught at honors level and be subject to all criteria of an honors level course. The following high school courses taken below high school will receive high school credit by passing (grade 70 or above) both semesters of the course and will be recorded as Credit or No Credit with no grade point (GPA.) value: Algebra I, Geometry, level I foreign languages, and Physical Science. All such middle school mathematics courses will count towards the four high school math credits required for graduation, but high school students must still be enrolled in a mathematics course each school year. After completing all requirements of an honors level course, these courses will count towards the Williamson County Honors Diploma.

ASSESSMENTS: All students will be required to take either the state or locally-developed assessments: End of Course assessments (Algebra I, [Geometry](#), English I, English II, [English III](#), Biology I, ~~Physical Science~~, [Chemistry](#), [Physics](#), U.S. History, ~~Math Foundations II~~), or county-developed Common Comprehensive Assessment (all other core courses) for each subject as the final examination worth 15% of the semester grade **[THE WEIGHTING OF THIS](#)**

EXAMINATION IS CURRENTLY UNDER STATE REVIEW. In addition, to ensure that we hold our students to rigorous standards, year-end curriculum-based assessments will be developed and implemented for all subject areas tested by state or locally developed assessments.

COLLEGE COURSES: Courses taken for college credit, whether or not for just college credit or for dual high school / college credit, will be recorded as Credit or No Credit with no grade point (GPA) value.

CORRESPONDENCE COURSES: Correspondence courses are offered only to students enrolled in high school and will be included if a corresponding county-taught course is offered. All correspondence courses taken to meet graduation requirements must be on the State approved course list and meet other documentation defined by the county guidelines. The Williamson County high school where the student is registered will be responsible for preparing, administering, and grading a final examination (county Common Comprehensive Assessment) covering all of the terminal objectives of the state curriculum framework. This requirement is in addition to any and all work and exams given by the institution offering the correspondence course. The student must pass the class under the standards established in this Policy Manual and must score 70% or higher on the school administered exam before a credit can be entered on the official transcript. The course will be entered on the high school transcript as Credit or No Credit with no grade point (GPA) value.

E-COURSES: E-courses are offered only to students enrolled in high school. All e-courses taken to meet graduation requirements must be courses approved annually by the Williamson County School Board and State of Tennessee. Enrollment in e-courses should occur in consultation with the students' high school counselor. The student must pass the class under the standards established by the institution offering the course. This course will be entered on the high school transcript as Credit or No Credit with no grade point (GPA) value.

Legal Reference:
TRR/MS 0520-1-3-.06
TCA 49-1-212

[TN State Board of Education High School Transition Policy](#)

Cross Reference:
Grading Systems and Report Cards 4.600
Accelerated and Advanced Credit 4.604
Graduation Requirements 4.605

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Tim McLaughlin moved to approve revisions to policy 4.6051b as presented. Barry Watkins seconded the motion.

Chairman Anderson asked for a recommendation from Interim Superintendent Heath, who recommended approval of the motion.

Chairman Anderson called for a roll call vote on the motion.

D'Wayne Greer	- - -	Susan Graham	Yes
Janice Mills	- - -	Pat Anderson	Yes
Janine Moore	Yes	Barry Watkins	Yes
Tim McLaughlin	Yes	Bill Peach	Yes
Gary Anderson	Yes	Mark Gregory	Yes
Terry Leve	Yes	James Bond	Yes

Action: Yes, 10; No, 0; Abstain, 0; Motion Carried.

d. 4.701 – Maintaining TCAP and Other WCS Assessment Test Security

Mr. Golden presented committee recommended revisions to policy 4.701.

4.701 – MAINTAINING TCAP AND OTHER WCS ASSESSMENT TEST SECURITY

The Director of Schools or designee will appoint a ~~system testing coordinator~~ a testing specialist as the System Testing Coordinator who shall be responsible for administering, monitoring and maintaining security of all tests to be administered within the school system. The principal of each school shall serve as or designate a Building testing Coordinator who shall be responsible for the administering, monitoring and maintaining security of all tests given in his/her school.

The Director of Schools shall establish a Testing Code of Ethics for test administration. Building Testing Coordinators, test administrators and proctors shall be required to sign a statement that the security measures, ~~and~~ testing procedures, and Testing Code of Ethics were followed. Any breach of test security, to include all WCS assessments, such as Common Comprehensive Assessments (CCA's), shall be reported to the Director of Schools for investigation.

The ~~Director of Schools~~ System Testing Coordinator shall report within 24 hours a breach of TCAP security to the Director of Schools and the State Department of Education Office of Accountability and any testing irregularity to the ~~Division of State Testing~~ Assessment, Evaluation and Research Executive Director.

In any class, grade, and/or school where a security breach is ~~strongly~~ suspected, central office staff ~~will~~ may be present during subsequent administration of tests for a period of two years.

Any person found to have not followed security guidelines and the Testing Code of Ethics for administration of TCAP or any Williamson County Schools assessment, such as CCA's, ~~including making or distributing unauthorized copies of the test, altering a grade or answer sheet, providing copies of answers or test questions,~~ or otherwise compromising the integrity of the test process shall be subject to disciplinary action which could result in dismissal.

Refer to Procedures

Legal Reference:
TCA 49-1-607

.....

James Bond moved to approve revisions to policy 4.701 as presented. Mark Gregory seconded the motion.

Chairman Anderson asked for a recommendation from Interim Superintendent Heath, who recommended approval of the motion.

Chairman Anderson called for a roll call vote on the motion.

D'Wayne Greer	- - -	Susan Graham	Yes
Janice Mills	- - -	Pat Anderson	Yes
Janine Moore	Yes	Barry Watkins	Yes
Tim McLaughlin	Yes	Bill Peach	Yes
Gary Anderson	Yes	Mark Gregory	Yes
Terry Leve	Yes	James Bond	Yes

Action: Yes, 10; No, 0; Abstain, 0; Motion Carried.

e. 4.60511 – Graduation with Honors (moved from Consent Agenda)

Mr. Golden explained the revision to policy 4.60511, deleting the word “including” in line 17 as discussed at the Board Work Session.

4.60511 – GRADUATION WITH HONORS

1. Students may graduate with honors by meeting the criteria established for the Tennessee diploma with honors, the Williamson County honors diploma, or any local school level honors diploma available.

- a. TENNESSEE DIPLOMA WITH HONORS

Students may graduate with honors if they complete the core curriculum and either the university preparation curriculum and/or the technical preparation curriculum and maintain at least a 3.0 academic average on a 4.0 scale.

- b. WILLIAMSON COUNTY HONORS DIPLOMA

~~Students may graduate with a Williamson County honors diploma beginning with the class of 2004. For the classes of 2004 and 2005, a minimum of 10 credits at the honors or Advanced Placement level will be required for a Williamson County honors diploma. Students must have a 3.0 or higher academic average on a 4.0 scale.~~

~~Beginning with the class of 2006~~ **THROUGH THE CLASS OF 2012: T**o earn a Williamson County Honors Diploma, students shall complete the core curriculum, [~~including~~] four years-credits of math and four years-credits of science plus the university preparation curriculum and/or the technical preparation curriculum. **Except as described in this paragraph**, course requirements for the Williamson County Honors Diploma are the same as for the regular diploma. ~~PLUS-A~~ minimum of 14 credits **must be** at Honors or Advanced Placement level. Students must have a 3.5 or higher academic average ~~on a 4.0 scale.~~

BEGINNING WITH THE GRADUATING CLASS OF 2013: To earn a Williamson County Honors Diploma, students shall complete the core curriculum and four credits of science plus the additional path requirements which include an elective focus. Except as described in this paragraph, course requirements for the Williamson County Honors Diploma are the same as for the regular diploma. A minimum of 14 credits must be at Honors or Advanced Placement level. Students must have a 3.5 or higher academic average.

Students who are accepted for dual enrollment or early admission to a college or university may have college courses considered for meeting ~~10~~ 14 credit requirement if the course taken at the university level is offered at the honors or Advanced Placement Level in Williamson County Schools. For example, English 101 and English 102 would meet one credit requirement replacing AP English IV but college algebra would not count since Advanced Algebra with Trig is not offered at the honors or Advanced Placement level in Williamson County Schools.

~~Beginning with the class of 2004~~ When if a student receives high school pass/fail credit at the middle school level, the credit will be counted as an honors class toward meeting the Williamson County high school honors diploma requirement.

c. INDIVIDUAL SCHOOL HONORS DIPLOMA

Individual high schools may exceed these requirements for a local school honors diploma. Schools may specify additional requirements, ~~such as requiring students to demonstrate performance or distinction in one or more areas.~~ These requirements shall be listed on each school's website.

2. Graduates will receive that diploma representing the most exacting diploma for which they qualify.

See Policies 4.605, 4.6051 and 4.6051b
State RRMS 0520-1-3-.06

See TCA 49-1-212, 49-1-302, 49-6-403, 49-6-6001

.....
Janine Moore moved to approve revisions to policy 4.60511 as presented. James Bond seconded the motion.

Chairman Anderson asked for a recommendation from Interim Superintendent Heath, who recommended approval of the motion.

Chairman Anderson called for a roll call vote on the motion.

D'Wayne Greer	- - -	Susan Graham	Yes
Janice Mills	- - -	Pat Anderson	Yes
Janine Moore	Yes	Barry Watkins	Yes
Tim McLaughlin	Yes	Bill Peach	Yes
Gary Anderson	Yes	Mark Gregory	Yes
Terry Leve	Yes	James Bond	Yes

Action: Yes, 10; No, 0; Abstain, 0; Motion Carried.

2. 2008-2009 Budget Resolutions

a. Salaries by Transfer of Funds Between Major Categories

Chairman Anderson called on Budget Director Leslie Holman, who presented a budget amendment to transfer \$47,970 in funds between major categories to adjust various salary line items necessary due to unforeseen reasons.

Gary Anderson moved to approve the resolution as presented to transfer \$47,970 for salary adjustments. Bill Peach seconded the motion.

Chairman Anderson asked for a recommendation from Interim Superintendent Heath, who recommended approval of the motion.

Chairman Anderson called for a roll call vote on the motion.

D'Wayne Greer	- - -	Susan Graham	Yes
Janice Mills	- - -	Pat Anderson	Yes
Janine Moore	Yes	Barry Watkins	Yes
Tim McLaughlin	Yes	Bill Peach	Yes
Gary Anderson	Yes	Mark Gregory	Yes
Terry Leve	Yes	James Bond	Yes

Action: Yes, 10; No, 0; Abstain, 0; Motion Carried.

b. “Touching the Lives of Children” Grant

Mrs. Holman presented a resolution to add funds in the amount of \$7,057 for materials and supplies to the state grant for the pre-k program.

Gary Anderson moved to approve the resolution as presented for \$7,057 for the pre-k grant. Barry Watkins seconded the motion.

Chairman Anderson asked for a recommendation from Interim Superintendent Heath, who recommended approval of the motion.

Chairman Anderson called for a roll call vote on the motion.

D'Wayne Greer	- - -	Susan Graham	Yes
Janice Mills	- - -	Pat Anderson	Yes
Janine Moore	Yes	Barry Watkins	Yes
Tim McLaughlin	Yes	Bill Peach	Yes
Gary Anderson	Yes	Mark Gregory	Yes
Terry Leve	Yes	James Bond	Yes

Action: Yes, 10; No, 0; Abstain, 0; Motion Carried.

H. Adjournment

Chairman Anderson called on Terry Leve, who gave a brief update on the progress of the Superintendent Search Committee and listed the desired qualities being sought by the board in the next superintendent.

There being no further business to come before the Board, Chairman Anderson adjourned the meeting at 6:55 p.m.

Patricia B. Anderson, Chairman

David Heath, Interim Director of Schools