

**Franklin High School  
Advanced Placement Program  
September 2016**

AP Parents and Students:

**Please read this letter in its entirety.** You are currently enrolled in an AP course. Taking an AP course and exam is a collaborative effort between the student, parent/guardian, and the school. Each party plays a role and must make the commitment to meet the expectations noted below.

**The Student** agrees to organize his/her time and effort to successfully complete the AP course in which he/she is enrolled. The student will notify teachers immediately if he/she falls behind in class readings and/or assignments. The student will be expected to complete assignments, readings and projects outside of class time. The student is expected to take the AP Exam on its scheduled date and time as outlined by the College Board.

**The Parent/Guardian** agrees to be familiar with and accept the AP course requirements and policies, and to help his/her child organize study time in support of class assignments. The parent/guardian agrees to purchase required materials and to pay the exam fee as determined by the AP Coordinator. The parent/guardian who is unable to meet these requirements for financial reasons should contact the AP Coordinator immediately.

**The School** will mail pertinent AP testing information directly to AP parents and will post on the school's website. Students will also be reminded of AP deadlines and procedures throughout the school year by way of daily announcements, e-mails to students and parents, and in class reminders.

**IB exam** fees are paid separately through the IB Coordinators.

**AP REGISTRATION & PAYMENT PROCEDURES:** Complete the two-step process which includes Registration and Payment. The window for registration and payment is now open.

**Step 1: REGISTRATION**

Go to <https://goo.gl/forms/djl04WCREgEQtkQX2> to complete and submit the online registration form. The direct link may also be found on the FHS homepage. AP Registration for each exam must be completed by January 19, 2017.

**Step 2: PAYMENT**

- **Option #1 – Payment in FULL**
  - The entire amount of \$93 per exam may be paid on or before January 19, 2017.
- **Option #2 – Two Equal HALF Payments**
  - First ½ payment due January 19, 2017 – all students must make a payment for each exam by this date
  - Second and final payment due February 24, 2017
  - Payment Amount - \$46.50 per exam (by each due date)
- **Paying Online** - New users will be prompted to add a student profile. Enter your student's full legal name and use a phone number for Student ID on the online payment option.
  - **Payment in FULL** Go to <http://tinyurl.com/z74v4rx>
  - **Payment in Two Equal HALF Payments** Go to <http://tinyurl.com/hhf8he3>
- **Paying in Person**
  - Submit Payment to Mrs. Cavender in the Counseling Center. Be sure to obtain a receipt for all payments.
    - By Check
      - Make the check payable to Franklin High School.
      - Please legibly write the name and grade of the student for whom exams are being paid in the "FOR" line of the check.
    - By Cash
      - Bring exact amount for payment.
- **Please mark your calendars** and make any necessary preparations to ensure prompt payment.

**Contact Mrs. Cavender at (615) 472-4456 or [gina.cavender@wcs.edu](mailto:gina.cavender@wcs.edu) with questions regarding AP registration.**

Mrs. Gwen Parks, FHS AP Coordinator

Dr. Lauren Bauer, FHS AP Supervisor

# Franklin High School

## 2016-17 AP & IB Exam Dates

Lauren Bauer, Assistant Principal – 615-472-4477

Gwen Parks, AP Coordinator – 615-472-4471

DATE	MORNING: 7:30 am – 12 noon	AFTERNOON: 11:30 – 4 pm
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### WEEK 1 Test Locations:

Mon. May 1	AP Chemistry AP Environmental Science	AP Psychology IB Biology HL Papers 1 & 2
Tues. May 2	AP Spanish Language & Culture AP Computer Science A IB Biology HL Paper 3	AP Physics 1
Wed. May 3	AP English Literature & Composition	IB English A Literature HL Paper 1
Thur. May 4	AP US Gov't & Politics IB English A Literature HL Paper 2	IB Mathematical Studies SL Paper 1
Fri. May 5	AP United States History AP Studio Art Portfolio IB Mathematical Studies SL Paper 2	

### WEEK 2 Test Locations:

Mon. May 8	AP Biology AP Music Theory	AP Physics C Mechanics
Tues. May 9	AP Calculus AB AP Calculus BC	AP French Language & Culture IB History HL Papers 1 & 2
Wed. May 10	AP English Language & Composition IB History HL Paper 3	AP Macroeconomics
Thur. May 11		AP Statistics IB Chemistry HL Papers 1 & 2
Fri. May 12	AP Human Geography IB Chemistry HL paper 3	AP European History IB Psychology SL paper 1

### WEEK 3 Test Locations:

Mon. May 15	IB Psychology SL Paper 2	
Tues. May 16		IB Spanish B SL Paper 1 IB Spanish ab initio SL Papers 1
Wed. May 17	IB Spanish B SL Paper 2 IB Spanish ab initio SL 2	
Thur. May 18		IB French B SL Paper 1
Fri. May 19	IB French B SL Paper 2	