

HBES PTO Board Meeting Minutes
October 12, 2009

President – Anne Keener	Present
President Elect – Amy Black	Present
VP Fundraising – Grace Paden	Present
VP Marketing & Communication – Allyson Wilcox	Present
Secretary – Darla Harmon	Present
Treasurer – Michele Boyette	Present
Volunteer Coordinator – Kim Reeves	Present
Room Parent Coordinator – Caroline Walsh	Present
Principal – Mike Parman	Present
Member at Large – Vanessa Fultz	Absent
Member at Large – Gregg Heimendinger	Present
Specials/Special-Ed Teacher Rep – Marsha Smitherman	Present
K-5 Teacher Rep – Celeste Grider	Present
Ex-Officio – Emily Butler	Present

Guest – Jeanne McKellar

Anne Keener called the meeting to order at 9:30 a.m.

Minutes

- Anne asked for a motion to approve the September minutes. Amy motioned to accept. Allyson seconded. Motion approved.

Treasurer's Report – Michele Boyette

- Michele presented the September Treasurer's Report – See PTO website for detail. Darla motioned to accept the report. Ms. Grider seconded. Motion approved.

President – Anne Keener

- Anne presented a request from the Kindergarten team for new incubator equipment for the baby chick program. 5 incubators, 2 egg turners, and 5 lights for internal egg viewing were requested. The total request was \$811.36. Emily motioned to make the purchase from the Unexpected School Needs Line 6063. Gregg seconded. Motion approved.
- Anne stated that Great Clips Hair Salon has requested to make Hunters Bend a business partner. For each client that states their support of Hunters Bend, Great Clips will make a donation to the PTO. In exchange we will feature Great Clips

in our Hound Dog Happenings e-mails 4 times per year. Gregg motioned to accept the proposal. Allyson seconded. Motion approved.

President Elect – Amy Black

- No Report

VP Fundraising – Grace Paden

- Grace reported that the Investment Campaign was completed and that we surpassed 2008 numbers by a small margin. The total collected was \$23,574.00.
- Grace noted that the Franklin Walmart has made a \$1000.00 donation.
- Grace shared the plans for the upcoming Long-sleeved T-shirt Fundraiser. The T-shirts will be \$15.00 each and 5 different color/design options will be offered. Order forms will go out to parents within the next week and the order deadline is scheduled for October 26th. Tentative delivery of shirts is November 13th. Emily motioned to accept the T-shirt plans. Kim seconded. Motion approved.
- Grace presented plans for the Jingle Bell Walk Fundraiser scheduled for Wednesday, December 2nd. The format will be the same as last year. Each child who raises \$25.00 will receive one Jingle Bell Walk T-shirt. For every \$50.00 raised the child will receive one drawing ticket. A random drawing will be held by Mr. Parman and announced at school on Wednesday, December 16th. The top prize will be a Nintendo DSi and the prize list is very extensive. New this year will be a prize at each grade level for the child that raises the most money from that grade level. The Jingle Bell Walk Committee is also seeking business sponsorships in exchange for logos featured on the Jingle Bell Walk T-shirts / Pledge Forms and recognition on the Hound Dog Happenings e-mails. Emily motioned to accept the Jingle Bell Walk plans. Ms. Grider seconded. Motion approved.

Guest – Jeanne McKellar – Hound Dog Hoe Down Chairperson

- Jeanne reported on the Hoe Down event. She presented handouts detailing the income and expenses incurred and comparisons with the 2008 event. Jeanne shared her recommendations for improvements for next year. The board offered her congratulations and thanks for running a great event for our children that was also a successful fundraiser.

Room Parent Coordinator – Caroline Walsh

- Caroline stated that we have 30 extra directory copies on hand. They will be sold in the front office for \$2.00 until the supply is depleted.

- Caroline reported that the Box Tops campaign was going very well. Week 3 results have already surpassed the 2008 total fall campaign numbers. The weekly prizes are a big hit with the children.

VP Marketing & Communication – Allyson Wilcox

- No Report

Secretary – Darla Harmon

- No Report

Volunteer Coordinator – Kim Reeves

- No Report

Principal’s Report – Mr. Parman

- No Report

Member at Large – Gregg Heimendinger

- No Report

K-5 Teacher Rep – Celeste Grider

- No Report

Specials/Special-Ed Teacher Rep – Marsha Smitherman

- Ms. Smitherman shared with the board that the annual Library Book Fair will be held on December 7th to 11th.

Ex-Officio – Emily Butler

- No Report

A motion to adjourn was made by Darla. Ms. Grider seconded. The motion carried and the meeting adjourned at 10:34 a.m. Next months meeting will be held on Monday, November 9th at 9:30 a.m.

