

Minutes
Independence High School PTSO
Executive Committee Meeting
January 12, 2009

Members present:

Kim Huddleston, Co-President
Tammy Pahle, President Elect
David Perry, Past Co-President
Suzanne Perry, Past Co-President
Patti Corl, Secretary
Vickie Reafsnider, Treasurer
Susan Zacharias, Hospitality

The meeting was called to order at 6:10 pm and facilitated by Tammy P.. November minutes were reviewed and approved by the board.

- **Treasurer's Report:** Vicky R. presented the January balance statement, profit/loss statement and profit/loss budget vs. actual statement. The report was approved with the contingency that the following adjustment is made to the reports: the petty cash expense of \$120 should be credited against the account that it was used for so that is it cancels itself out. Some additional recommendations were made in regards to the QuickBooks system that would help with clarifying the financial statements. Vicky R. also reported income from Publix and that there were additional money donations for the teacher breakfast that was put into the teacher appreciation/hospitality account. An e-mail was shared with Vicky stating that the PTSO liability insurance was due. David P. stated that he would follow up with the e-mail and once he obtained a check from Vicky R. for the insurance amount he would hand deliver or mail in the payment. He is going to talk to the insurance company and try to change the annual fee date due to it arriving to IHS during Winter break and this making payment on time challenging.

Old Business:

- **Membership:** Student directories were dispersed through homerooms. There are some students who haven't received their directories. Tammy P. shall ask Dr. Campbell to request that the teachers ensure that the directories are handed out. She shall also place a note in the community update to alert parents that the directories have been given out.
- **Positive Behavior Support program:** \$750 was granted to the PBS program at IHS. \$440 of gift cards were purchased through the band to area stores where items can be purchased for PBS. There were a few items totaling \$310 that were requested that need to be purchased and donated to IHS. Suzanne P. Volunteered to pick up the items. Kim H. will provide her with the list of items requested. Patti C. offered to assist Suzanne if there were a lot of items to be purchased.

New Business:

- Teacher Grants: The teacher grant request deadline was extended till Friday Jan. 16th at 2:00. Tammy P. shall pick up the requests. A grant review committee will meet on Tuesday 1/20/09 at 6:00 at IHS. Tammy P. shall contact the people who attended the last grant review committee and see if they will participate in this review.
- Senior Banquet: PTSO has provided some assistance of paper products for the past senior awards banquet. PTSO will help again if it is requested per budget allowance. If refreshments are needed we may need to contact some volunteers to bring in the refreshments.
- Teacher Appreciation Week: Susan Z. suggested "Around the World" theme and stated that she would contact volunteers to meet with her and brainstorm ideas for teacher appreciation week. There was discussion about what teachers would prefer. Last year massages were offered but not utilized by most of the teachers so it won't be offered again. T-shirts and food are appreciated the most by teachers so we may look into getting shirts again next year. The dates of the teacher appreciation week shall be chosen in upcoming PTSO committee meetings.
- 2009-2010 PTSO positions: It was expressed that there are several position openings on the executive committee board. Membership and Volunteer committee heads are two areas of great need. The board was encouraged to try to recruit new committee members by word of mouth. PTSO board openings shall also be listed in the community update.

The Executive Committee meeting was adjourned at 7:00 pm. The quarterly board of Directors meeting was to follow.

Respectively submitted, Patti Corl IHS PTSO Secretary