

## Page High School Portfolio Guidelines

Portfolio should be in a 3-ring binder with both your name and your advisor's name visible. All required pages should be numbered and placed in sheet protectors (one for each individual sheet of paper).

The portfolio contains (in this order):

- ✓ Table of Contents with page numbers
- ✓ Brag Sheet
- ✓ Résumé/Curriculum Vitae
- ✓ Letter of Recommendation from adult (non-family member)
- ✓ Letter of Recommendation from an educator who has worked with the student in grades 9, 10, or 11
- ✓ Letter of Recommendation from PHS junior (senior to be)
- ✓ Letter of Recommendation for PHS junior (senior to be)
- ✓ Personal Essay
- ✓ Copy of Commitment Form
- ✓ Copies of thank you notes written to recommendation letter writers (adult non-family member and educator)

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## Page High School Presentation Guidelines

Presentations will be made before Senior Project Advisory Committees on Thursday, November 5, 2009 from 3:00 p.m. to 5:00 p.m.

Each student will:

- 1) Meet professional presentation appearance guidelines.
- 2) Speak for a **minimum** of 4 minutes (6 minutes maximum) using a technological visual aid (PowerPoint, Movie Maker, etc.) to enhance the spoken presentation. If Movie Maker is used, it may take up no more than one minute of the presentation time.
- 3) Reflect on the following within the presentation:
  - a. Personal Essay (process and/or content)
  - b. Defining Moments in Past Education
  - c. Future Educational Goals and Career Plans
  - d. Community Service
- 4) At the time of presentation, submit to the Senior Project Advisory Committee a typed copy of responses to the ten prepared questions.
- 5) Answer three prepared questions and three extemporaneous questions.

**Ample time is provided for practice and preparation; therefore, students may not use notes during their presentation. For the same reasons, presentations must be 4:00 minutes long without prompting. Presentations will be evaluated using the scoring rubric found on page 20 of the Senior Project Handbook.**