

# Arrival/Dismissal Procedures:

The following procedures have been established to:

- Ensure your child's safety
- Improve traffic flow
- Adhere to local traffic laws

## Safety

- Children should use the crosswalk and sidewalks.
- Children should walk in front of your vehicle when crossing into traffic.
- Children should not be left unattended outside the building before school.
- Drive slowly on school property.
- All side exit doors will stay locked at all times, except for car rider entrance (opens at 8:10a.m. - 8:35 a.m.)

## Buses and Car Riders

- Buses will unload at the front entrance.
- The Cafeteria, Gym & Car Rider doors will open at 8:10 a.m. Kindergarten, 1st, 4th and 5th grade students will go to the gym; 2nd-3rd grade students will go into the cafeteria. Students eating breakfast will go directly to the cafeteria.
- A dismissal bell will ring at 8:30 a.m. and a tardy bell will ring at 8:35 a.m.
- No cars allowed in the bus lane between 8:00 - 8:35 a.m.

## Car Rider Info

### Drop Off Point:

- 8:10 - 8:35 a.m. Students will be dropped off from the "Tiger Drive" on the side of the school, entering from Hwy 96 and traveling west in a single file line. Door will open at 8:10 a.m. Children should not be left unattended outside the building before school.
- Car Riders will be released to unload only from the cars waiting between the cone areas for safety reasons. Drive all the way forward to the front cone to allow as many children to load as possible.
- Staff will tell the children when to exit their car and will release cars when students are safely across "Tiger Drive".
- Buckle up!

## **Parking Point:**

- Parents wishing to enter the building must park in the front parking lot and enter through the front doors.
- No cars allowed in the bus lane between 8:00 - 8:35 a.m., while buses are unloading.

## **Afternoon Pick Up Car Riders and Bus Riders**

- Students will load on “Tiger Drive”.
- When the gate is opened, cars should proceed slowly and form two lines as they come around the corner of the building.
- Car Riders will be released to load only the cars waiting between the cone areas for safety reasons. Drive all the way forward to the front cone to allow as many children to load as possible.
- Staff will tell the children when to go to the cars.
- Buckle up!
- Traffic will merge and exit with the crossing guard on Highway 96.
- 3:35 Buses arrive. No cars are allowed in the front parking lot while buses are loading. Cars will be allowed after the buses leave.

## **Traffic Laws, Safety, and Courtesy**

Traffic tickets have been given. Accidents have almost happened. Tempers have flared. Please be safe!

- Please do not block through traffic on Hwy 96.
- Please do not block through traffic on “Tiger Drive”.
- Please do not block a private driveway.
- Please do not break line. Traffic moves quickly.

## **Parking Lot Exit for Improved Traffic Flow**

- Priority should be given as follows:  
First: Buses in “Main Drive”  
Second: Traffic from “Tiger Drive”  
Third: Other Vehicles from “Parking Area Loop”
- Without exit guidelines, traffic on Highway 96 become completely blocked.