

# Williamson County Board of Education

## Adopted Date:

5/17/04

REV 1/18/05; 9/8/05;

6/19/06; 4/16/07

4.600

## GRADING SYSTEMS AND REPORT CARDS

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The assessment and reporting of a student's performance at school is an important factor in the establishment of effective home-school relations. Regular communication between teacher and parent interpreting the quantity and quality of each student's work will enhance home-school understanding and support.

### REPORT CARDS

The report card form, content and procedure shall be thoroughly examined by a team of competent educators at least every three years. Parent opinions shall also be solicited. The report cards shall indicate the information necessary to communicate effectively with the parents concerning their child's progress. All elementary report cards shall contain sufficient space for teachers and parents to write comments regarding the pupil's conduct, attendance, and academic progress. When a student's scholarship or behavior noticeably or suddenly changes, the teacher shall promptly inform the parents, maintain a record of the contact, and make an effort to have a conference with the parent. Parents will receive interim progress reports or other notification whenever a significant change in performance occurs or whenever a student is failing. Report cards communicating student academic progress or status (grades) and attendance will be provided to parents on a regular basis (9 weeks). Teachers may use supplemental reports whenever some concept not covered by the existing reporting method is needed.

### GRADING SYSTEM

Kindergarten

S Performance satisfactorily meets expectations

N Performance needs improvement

The grading system for grades 1 and 2 shall be in the following:

E Performance **exceeds** expectations

S Performance **satisfactorily meets** expectations

N Performance needs improvement

The grading system for grades 3-12 shall be the following:

Grade Range

A 91 - 100

B 81 - 90

C 72 - 80

D 70 - 71

F Below 70

I Incomplete (must be removed during the next grading period)

P/F\*\* Credit by Examination\*\*

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**NUMERICAL GRADES** may be used for tests and other daily or weekly work that is readily quantifiable and shall be used on report cards. Only **LETTER GRADES** (A, B, C, etc.) will be used on high school transcripts. No plus (+) or minus (-) notations will be used on high school transcripts.

**WEIGHTED GRADES:** For Advanced Placement (A.P.) and International Baccalaureate (I.B.) courses teachers will add five (5) points to each grading period grade. For Honors courses and courses resulting in national industry certification teachers will add three (3) points to each grading period grade.

**G.P.A. CALCULATION:** Grade point averages (g.p.a.) will be calculated for high school course work based on the following graduated 4-point scale with additional grade-point weighting of 0.5 for Honors courses and 1.0 for Advanced Placement (A.P) and International Baccalaureate (I.B.) courses.

Grade Range Regular Honors A.P. / I.B.

97 – 100 4.0 4.5 5.0

94 – 96 3.7 4.2 4.7

91 – 93 3.5 4.0 4.5

87 – 90 3.3 3.8 4.3

84 – 86 3.0 3.5 4.0

81 – 83 2.7 3.2 3.7

77 – 80 2.3 2.8 3.3

72 – 76 2.0 2.5 3.0

70 – 71 1.0 1.5 1.9

State law requires that students applying for lottery scholarships and other state scholarship funds be evaluated utilizing uniform grading scale. The uniform grading scale listed below is the state designated scale for that purpose. Only this scale will be sent to the State for lottery scholarship purposes. The Williamson County grading scale shall be used for all other official purposes including report cards, g.p.a., class rank, honor roll, etc.

### **Grade Percentage Range Weighting for Honors Weighting for Advanced Courses and National Placement and Industry Certification International Baccalaureate Courses**

**A** 93 -- 100 May include the addition of 3 points to the grades 5 points to the grades

**B** 85 -- 92 used to calculate the used to calculate the

**C** 75 -- 84 semester average. Semester average.

**D** 70 -- 74

**HIGH SCHOOL COURSES TAKEN IN MIDDLE SCHOOL:** Any high school courses (e.g., Algebra, Geometry, languages, physical science, etc.) taken below high school will receive high school credit by passing (grade 70 or above) both semesters of the course and will be recorded as Credit or No Credit with no grade point (g.p.a.) value. After taking an honors level course and passing an honors level Common Comprehensive Assessment, these courses will count towards the Williamson County Honors Diploma. All students will be required to take either the state or locally-developed assessments: Gateways (Algebra I, Biology, and English II), End of Course assessments (English I, Physical Science, U.S. History, Foundations II), or county-developed Common Comprehensive Assessment (all other core courses) for each subject as the final examination worth 15% of the semester grade. In addition, to ensure that we hold our students to rigorous standards, year-end curriculum-based assessments will be developed and implemented for all subject areas tested by Gateway exams.

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**COLLEGE COURSES:** Courses taken for college credit, whether or not for just college credit or for dual high school / college credit, will be recorded as Credit or No Credit with no grade point (g.p.a.) value.

**CORRESPONDENCE COURSES:** Correspondence courses are offered only to students enrolled in high school and will be included if a corresponding county-taught course is offered. All correspondence courses taken to meet graduation requirements must be on the State approved course list and meet other documentation defined by the county guidelines. The Williamson County high school where the student is registered will be responsible for preparing, administering, and grading a final examination (county Common Comprehensive Assessment) covering all of the terminal objectives of the state curriculum framework. This requirement is in addition to any and all work and exams given by the institution offering the correspondence course. The student must pass the class under the standards established in this Policy Manual and must score 70% or higher on the school administered exam before a credit can be entered on the official transcript. The course will be entered on the high school transcript as Credit or No Credit with no grade point (g.p.a.) value.

**E-COURSES:** E-courses are offered only to students enrolled in high school. All e-courses taken to meet graduation requirements must be courses approved annually by the Williamson County School Board and State of Tennessee. Enrollment in e-courses should occur in consultation with the students' high school counselor. The student must pass the class under the standards established by the institution offering the course. This course will be entered on the high school transcript as Credit or No Credit with no grade point (g.p.a.) value.

**COLLEGE ADMISSIONS:** For purposes of communicating with college admissions offices and scholarship granting agencies, grade point averages (g.p.a.) will be calculated. Graduating seniors will be ranked according to the cumulative average calculated at the end of the last completed semester.

**CLASS RANKING AND HONORS RECOGNITION:** For purposes of determining honor graduates (e.g., top 10, top 10%, top 20, valedictorian, salutatorian, etc.), ranking in senior class will be used and will be calculated on ALL high school course work. For high school transfer students, the cumulative g.p.a. on the transcript for transferred work will be used without any recalculation other than conversion to a 4-point scale except that honors and Advanced Placement courses will be re-calculated to match the Williamson County Schools scale. All students who are enrolled for the entire final semester of the senior year will be included in class ranking and in determination of honor graduates and honor recognition as graduating seniors.

Cross References: Accelerated & Advanced Credit 4.604

Graduation Requirements 4.605

Credit Requirements for Graduation 4.6051

Student Fees & Fines 6.709

Graduation with Honors 4.60511