Student Circulation Procedures Students may check out the following number of books per grade level: Kindergarten - one book, First through Fifth - two books. A student may exchange one or all books per visit. Books can be renewed one time with the exception of chapter books or project related materials. Books are due within two weeks if not renewed. Each class visits the library for instruction on our color rotation. However, we are pleased to offer open checkout from 8:45-3:15 daily.