National Junior Honor Society
of Brentwood Middle School

BYLAWS

ARTICLE I: NAME AND PURPOSE

Section 1. The name of this chapter shall be National Junior Honor Society of Brentwood Middle School.

Section 2. The purpose of this chapter will be to create an enthusiasm for scholarship, to stimulate a desire to render service demonstrating citizenship, to promote worthy leadership, and to encourage the development of character in students of Brentwood Middle School.

ARTICLE II: MEMBERSHIP

Section 1. Membership in this chapter is an honor bestowed upon a student for demonstrating outstanding scholarship, leadership, service/citizenship, and character. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 2. The selection of members to this chapter shall be by majority vote of the voting members of the faculty council and shall occur once during the second semester of each school year.

Section 3. Students meeting the scholarship standards outlined below will be offered candidacy for selection to membership. Meeting of the minimum requirements does not guarantee an invitation to membership. Upon meeting the scholarship standards, candidates will be considered based on their leadership, service/citizenship, and character. Decisions regarding candidacy and membership are made by the faculty council and are final.

a. To be considered for candidacy, the student must be in the seventh grade and have been in attendance for a minimum period of one semester at Brentwood Middle School.

b. To be considered for candidacy, the student must show a cumulative grade average of 93% (not rounded). Cumulative average will be calculated using the preceding consecutive 7 quarters of academic work (three quarters from seventh grade and four quarters from sixth grade). This scholastic level of achievement will remain fixed, and will be the required minimum scholastic level of achievement for candidacy.
Section 4. Prior to selection of members, the following will occur:
   a. The faculty council, or their designee, will review all student academic records to determine scholastic eligibility.
   b. Students meeting the scholastic standards will be deemed candidates for membership and will be notified by the chapter adviser(s) during the spring of the candidate’s eligibility year.
   c. Candidates desiring consideration for membership must obtain and submit a completed National Junior Honor Society Application Form no later than the posted deadline. It will be the responsibility of the candidate to use the National Junior Honor Society Application Form to demonstrate their experiences of leadership, service/citizenship, and character. Only those candidates submitting a completed Form prior to deadline will be considered for membership.
   d. The faculty council will request the total faculty of Brentwood Middle School to evaluate candidates on the basis of scholarship, leadership, service/citizenship, and character.
   e. The faculty council will review the National Junior Honor Society Application Forms and faculty recommendations in order to determine membership. The faculty council will evaluate candidates based on their documentation of leadership, service/citizenship, and character.

Section 5. The chapter adviser(s) and principal will notify candidates of their selection for membership into this chapter via letter. Candidates become official members once inducted at a special ceremony occurring in the fall of the following school year.

Section 6. An active member of NJHS who transfers from Brentwood Middle School will be issued a letter upon request indicating the status of his/her membership.

Section 7. An active member of a NJHS chapter who transfers to Brentwood Middle School will be automatically accepted for membership into this chapter upon verification of their good standing as a NJHS member. The member must maintain the requirements of this chapter in order to retain his/her membership.

Section 8. Each member of this chapter is to pay membership dues of $10.00 no later than the October meeting.

ARTICLE III: DISCIPLINE AND DISMISSAL

Section 1. A member of NJHS is expected to maintain his/her academic standing, take an active role in service and leadership to his/her school and community and uphold good character. Any member who falls below the standards of scholarship, leadership, service/citizenship, or character may be dismissed from this chapter.

Section 2. If a member’s cumulative grade average falls below the scholarship standard in effect when he/she was selected, he/she will be notified in writing of the deficiency and will be given a period of no less than four and one half weeks to demonstrate improvement as determined by the faculty council. If satisfactory improvement is not demonstrated, the member will be subject to further disciplinary action up to and including dismissal at the discretion of the faculty council.
Section 3. Members will be expected to complete 16 hours of individual community service hours. Members must log these community service hours and provide sufficient proof of attendance and participation upon request. Failure to complete minimum number of service hours may result in disciplinary action up to and including dismissal.

Section 3. Violation of any law, district or school regulation will result in disciplinary action up to and including dismissal. Violations include, but are not limited to: stealing; destruction of property; cheating; truancy; or possession, selling, or being under the influence of drugs or alcohol.

Section 4. A member that violates the school code of conduct (such as use of profanity, failure to comply, unexcused absence, excessive tardiness, etc.) will receive a written warning. If the member is involved in a second violation of the school code of conduct, the member will be subject to further disciplinary action up to and including dismissal.

Section 5. Members who fail to attend more than two required chapter meetings and/or events in a single semester will receive written warning. Any further absence from required meetings and/or events may result in disciplinary action up to and including dismissal.

Section 6. Meetings will take place at minimum on a bi-weekly basis.

Section 7. In the event of disciplinary action, a conference may be requested by either party (the faculty council or student) and should include NJHS sponsors, admin, parents or teachers as needed.

ARTICLE IV: OFFICERS

Section 1. The offices of this chapter will be president, vice president, secretary, and historian.

Section 2. Student officers will be elected at the first chapter meeting of the school year. All prospective members of the chapter are eligible to vote.

Section 3. Students will nominate candidates for each officer position. Officer nominations must be seconded and carried before official consideration. After nominating candidates all members will vote. Officers will be chosen based on majority rule.

Section 3. Duties of the officers of this chapter:
   a. It is the duty of the president to organize and preside over monthly chapter meetings and other chapter activities.
   b. It is the duty of the vice president to preside at chapter meetings and activities in the absence of the president. In addition, it is the duty of the vice president to maintain a record of members’ contributions to leadership and service/citizenship.
   c. It is the duty of the secretary to keep the minutes of meetings, record attendance of members, and be responsible for all official chapter correspondence.
   d. It is the duty of the historian to document chapter events and to promote a positive public relationship with the school and community.
   e. Prior to regular chapter meetings, officers will be expected to collaborate to develop meeting agendas and activities.

Section 5. The chapter officers and chapter adviser(s) will have general charge of the meetings and the business of this chapter, but any action is subject to the review of the chapter members.

ARTICLE V: MEETINGS
Section 1. Regularly scheduled meetings of this chapter are to be held each month. At the beginning of each school year, it will be the responsibility of the faculty adviser(s) to set and notify members of meeting dates.

Section 2. This chapter will conduct its meetings according to *Robert’s Rules of Order.*

Section 3. All chapter members are required to attend regularly scheduled chapter meetings.

**ARTICLE VI: ACTIVITIES**

Section 1. This chapter will determine one or more service projects for each year (fall and spring projects)

Section 2. All members will regularly participate in chapter service projects.

Section 3. Projects should demonstrate the following characteristics: fulfill a need within the school or community, have the support of the administration and the faculty, be appropriate and educationally defensible, and be well-planned, organized, and executed.

Section 4. Each member will have the responsibility for choosing and participating in an individual service project that reflects his or her particular talents and interests, and as approved by the chapter adviser(s). This requirement is in addition to chapter projects to which all members contribute. Chapter members are expected to participate in at least 16 hours of individual service activities.

Section 5. The chapter will publicize its projects in a positive manner.

**ARTICLE VII: EMBLEM**

Section 1. Each member of this chapter who is in good standing with regard to the membership standards and member obligations will have the privilege of wearing the emblem adopted by NJHS.

Section 2. Any member who withdraws, resigns, or is dismissed will return the emblem to the chapter and will be reimbursed the cost of purchase.

Section 3. Chapter members who are in good standing will be granted the privilege of being honored at the school awards ceremony held at the end of each school year.

**ARTICLE VIII: POWERS**

Section 1. This chapter will be governed by a five-member faculty council appointed by the principal. The chapter adviser(s) and principal (or their designee) will serve as non-voting, ex-officio members of the faculty council.

Section 2. The chapter advisor(s) is given the authority to supervise the administration of chapter activities, as designated by the school principal.

Section 3. The principal will reserve the right to approve all activities and decisions of the chapter.
Section 4. These bylaws are designed to simplify provisions of the NJHS constitution and cannot contradict any components thereof. The chapter is obligated to adhere to the provisions of the NJHS constitution in all activities it undertakes.

ARTICLE IX: AMENDMENTS

Section 1. Administration or faculty of the school may propose amendments to these bylaws. Amendments must be ratified by a majority vote of the faculty council.

Section 2. Bylaws and amendments must be consistent with the NJHS constitution.