



**POST-SECONDARY INSTITUTION PERMISSION FORM**  
(Board Policy 4.302)

Seniors may tour prospective post-secondary institutions during the school year for no more than four (4) days per year. The student must bring documentation from the post-secondary institution indicating that the student visited. The visit will be considered as a field trip for attendance purposes. In order for our students to take full advantage of this privilege, the following information needs to be completed and returned to the attendance office within three (3) school days following the student's visit to the post-secondary institution.

**Student's Name:** \_\_\_\_\_

**Name and address of the post-secondary institution that the student will be visiting:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date(s) of visit:** \_\_\_\_\_

**Parental signature giving student permission for visit:** \_\_\_\_\_

**POST-SECONDARY INSTITUTION USE ONLY:**

Please sign this document signifying that the above student visited your institution on the specified date.

**Signature:** \_\_\_\_\_

**Print Name and Phone Number:** \_\_\_\_\_

**Date:** \_\_\_\_\_