

Absences

Parents should phone the Front Office (615-472-4730/4737) between 7:30 A.M. - 9:00 A.M. the day the student is absent. The fax number for the school is 615-472-4751. Parents are to send a note or a medical excuse to school the morning following the absence. If parents do not send in a note AND only make contact by phone, the absences will be considered unexcused. Excused absences may be granted for the following:

- Illness of the student. The principal may require a doctor's statement. Although a doctor's statement may be required at any time for an absence to be excused, it will be required of any student that accumulates 5 unexcused absences, or 8 absences of any kind.
- Illness in the immediate family, which requires absence of the student from school. A doctor's statement may be required.
- Death in the immediate family. Absence should not exceed 5 days.
- Religious holidays regularly observed by persons of the student's faith. A statement from the minister or other person recognized by the given religious group may be required.
- Absences for other reasons as approved by administration.