

## ***Dismissal Procedures for All Students***

- Gates will be locked until 3:25 p.m.
- Students will load on Playground Drive at the Hawk Walk door only. Traffic will enter and turn right only into Playground Drive. Left turns that block Old Franklin are a traffic violation.
- When the gate is opened, cars will proceed slowly and form two or three lines as directed as they come around the corner of the building.
- Car riders will be released to load only the cars waiting between the cones. Drive all the way forward to the front cone to allow as many children to load as possible.
- Do not leave your car unattended. Either stay in your car or stand beside it.
- Staff will tell the children when it is safe to go to the cars.
- Law dictates that smoking/smoking devices is not allowed on school property, and this includes all vehicles.
- Traffic will merge and exit with the crossing guard on Highway 100.
- No cars are allowed in the front parking lot while buses are loading. Cars will be allowed after the buses leave.
- CHILDREN ARE NOT ALLOWED TO DISMISS FROM THE SCHOOL'S FRONT OFFICE/LOBBY – You must use the car rider line. If you are a walker, please contact the principal to discuss walker procedures.

### Traffic Laws, Safety, and Courtesy

Be safe! Arrive unhurt!

- Please do not block through traffic on Old Franklin Road.
- Please do not block through traffic on Highway 100.
- Please do not block through traffic on Playground Drive.
- Please do not block a private driveway.
- Please do not break line. Traffic moves quickly.
- To avoid back up on Old Franklin Road during arrival or dismissal, please form two lines behind the school then merge back into one before going thru the gate. Please be courteous and alternate as you merge.

For improved traffic flow, right-of-way priority will be given as follows:

- First – Buses in main driveway
- Second – Traffic from Playground Drive
- Third – Other vehicles from parking area loop

Without all drivers following these exit guidelines, traffic on Highway 100 and Old Franklin Road becomes completely blocked.