... Lipscomb Elementary ....

Important Information
DEDICATION TO STUDENTS

The Lipscomb Elementary School team works in partnership with parents to realize the school’s purpose for each student. We believe that all students can and will learn. We strive to provide challenging educational experiences that develop lifelong learners and responsible citizens.

The Lipscomb Elementary School team includes administrators, teachers, professional support personnel, teacher assistants, office personnel, cafeteria staff, and custodial staff. We value the role of parents as partners in promoting the academic success of students.
Parent Volunteers

• We love our parent volunteers! Lipscomb would not be Lipscomb without you. You truly make a difference!

• If you will be here to volunteer at all, please fill out the Volunteer Confidentiality Form tonight. We will make a copy of your driver’s license for our files and you will then be approved to be a Tier II Volunteer. This will enable you to be a Dear Reader, Room mom, Welcome desk volunteer…
Please read the handbook and be sure to adhere to our school policies.
Dismissal Procedures

• We dismiss students as Civitan Walkers, car riders, walkers, bike riders and bus riders. Busses are coded by colors. Your child should know their bus number and their color. Civitan Walkers must have a note on file in the front office to have permission to exit this way. Teachers will meet students in the building and walk them down to the Civitan. All students will be seated, then parents will need to come in the gate and take their children by the hands and walk them to your cars. Please only use the Civitan if you will be exiting to the right as you leave the lot.
Top 10 Things to Know to Ensure a Great Year

10. Pickup in the front: Please return to your car as quickly as possible to keep the "flow" going. Kindergartners wait along the wall with their teachers. First – fifth graders will be waiting in a designated area by their last name. They will always be in the same area. This should help you locate your child more easily. Please look for your child in this area. Do not park on Lipscomb Drive and walk up to get your child. Please follow the rules and listen to the teachers on duty.

9. Students must have a **signed** note by their parent or guardian giving permission for the child to get off the bus in a location other than their designated bus stop.
Top 10 Things to Know to Ensure a Great Year

8. For any concerns over buses, please call the transportation department. This is the quickest way for you to get information concerning your child. 472-4950

7. Please send your children to school in closed toe shoes. We are very concerned about children’s safety and running on our playgrounds with open toe shoes is not safe.

6. Early dismissals should occur before 3:00. Please make every effort to have your child here daily until school dismisses, but if you have to have them check out early, please do so before 3:00 p.m.

5. To reduce the traffic, please allow your child to ride the bus. The district is utilizing bus stops this school year.
Top 10 Things to Know to Ensure a Great Year

4. Students may not enter the building until 8:10 a.m. as we do not have a supervisor on duty until this time.

3. Please don’t park in the cross through areas. They are for emergency vehicles, should one be needed. Cars parked in these lanes will be ticketed.

2. For students in grades 3-5 parents should read the new district BYOT Manual and sign permissions accordingly, and sign up for the parent portal. http://www.wcs.edu/byot/BYOT%20Manual%206812.pdf

1. Children view things differently from the way adults do and the best way to avoid misunderstandings is to get all the facts. Please feel free to contact your child’s teacher with questions or concerns and get a full understanding of all viewpoints. Please communicate with us often. My staff and I are here to serve you and we do care about you and your children. We want your children to have the best educational experience possible.