

Williamson County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: <h2 style="text-align: center;">Notification of Meetings</h2>	Descriptor Code: <h3 style="text-align: center;">1.402</h3>	Issued Date:
		Rescinds:	Issued: <h3 style="text-align: center;">11/26/18</h3>

- 1 The Board shall ensure adequate public notice¹ of all regular meetings by publishing a complete
- 2 schedule for the entire school year. This schedule shall be posted in the central office, each school, and
- 3 on the school system’s website and sent to the president of the local education association.²

- 4 In the event of a special board meeting, notice shall be provided at least five (5) days prior to the
- 5 meeting and shall be posted in the same locations and in the same manner as regular board meetings.
- 6 All notices of special board meetings shall state the time, place, and purpose of the meeting.

- 7 The only exception permitted is in the case of an emergency, defined for this policy as “a sudden,
- 8 generally unexpected occurrence or set of circumstances demanding immediate action.” In such
- 9 exceptions, notice shall be given to all appropriate parties as is practical.

- 10 Notification to the local media will occur at the same time as notice to members of the Board.

Legal References

1. TCA 8-44-103
2. TCA 49-2-202(c)(1)

Cross References

School Board Meetings 1.400