

Williamson County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: <h2 style="text-align: center;">Agendas</h2>	Descriptor Code: 1.403	Issued Date:
		Rescinds: 1.403	Issued: 01/18/18

1 The Chair and the Superintendent of Schools shall determine the agenda.¹ While developing the agenda,
 2 the Chair and the Superintendent shall identify routine or non-controversial items to be
 3 placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to
 4 including an item on the consent agenda, that item shall be moved to the regular agenda as an action
 5 item requiring discussion. The remaining consent items shall be adopted in a single vote without
 6 discussion.

7 Additional items of business may be placed on the board work session agenda under “Topics for
 8 Discussion” at the request of a board member made in writing. Board members wishing to suggest an
 9 item of business for the agenda shall notify the Superintendent and Chair in writing at least ten (10)
 10 working days before the board work session. The Board may from time to time invite subject matter
 11 experts to provide informational presentations as part of the work session agenda.

12 Regular meetings shall be conducted under the following order of business:

- 13 1. Call to Order, Pledge and Moment of Silence
- 14 2. Items of Public Interest (Public Comment)**
- 15 3. Approval of Agenda*/Items of Consent (Consent Agenda)
- 16 4. Communications to the Board (requiring no action)
- 17 5. Unfinished Business
- 18 6. New Business
- 19 7. Adjournment

20 *Note: Once the agenda has been approved, it may not be changed without action to set aside Board
 21 policy.

22 **Thirty (30) minutes will be placed on the agenda for the Chair to recognize individuals to make
 23 comments. At the discretion of the Chair, this time may be extended. Williamson County residents and
 24 WCS employees shall have first priority. In the event time remains, the Chair may allow nonresidents
 25 to speak. All persons addressing the Board will state his/her name, provide his/her address and provide
 26 the name of the organization or group he/she represents before addressing the Board. The Board
 27 reserves the right to limit the time of any speaker.

28 Under the tenure recommendations section of the agenda, if a Board member requests that any specific
 29 tenure recommendation(s) be acted upon separately, this request will be honored automatically.

30 Agendas for special-called meetings of the School Board shall be established pursuant to requirements
 31 established by Tennessee law.

32 The agenda shall be available at each meeting for visitors. The agenda shall be available online to the
 33 members, the media, and the public.

Legal References

1. TCA 49-2-206

Cross References

- Duties of Officers 1.201
Executive Committee 1.301