

Williamson County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: <h2 style="text-align: center;">Visitors to the Schools</h2>	Descriptor Code: 1.501	Issued Date:
		Rescinds: 1.501	Issued: 09/16/02

1 Except on occasions such as school programs, athletic events, open house, and similar public events, all
 2 visitors will report to the school office when entering the school. Visitors must show a photo I.D. and
 3 sign a log book. Authorization to visit elsewhere in the building or on the school campus will be
 4 determined by the principal/designee. Guest passes shall be issued for all persons other than students,
 5 employees, or any persons with a badge issued by Williamson County Schools.

6 In order to maintain the conditions and atmosphere suitable for learning, no other person shall enter onto
 7 the grounds or into the school buildings during the hours of student instruction except students assigned
 8 to that school, the staff of the school, parents or legal guardians of students, and other persons with lawful
 9 and valid business on the school premises.¹

10 Persons who come onto school property shall be under the jurisdiction of the site administrator/designee.
 11 Individuals who come onto school property or who contact employees on school or district business are
 12 expected to behave accordingly. Specifically, actions that are prohibited include, but are not limited to:

- 13 • Cursing and use of obscenities;
- 14 • Disrupting or threatening to disrupt school or office operations;
- 15 • Acting in an unsafe manner that could threaten the health or safety of others;
- 16 • Verbal or written statements or gestures indicating intent to harm an individual or property; and
- 17 • Physical attacks intended to harm an individual or substantially damage property.

18 The principal with authorization by the Superintendent of Schools and/or his/her designee has the
 19 authority to exclude from the school premises any persons disrupting the educational programs in the
 20 classroom or in the school, disturbing the teachers or students on the premises, or on the premises for
 21 the purpose of committing an illegal act.¹

22 The principal shall contact law enforcement officials when he/she believes the situation warrants such
 23 measures.

Legal References

1. TCA 49-6-2008; TCA 39-14-406

Cross References

- Board-Community Relations 1.500
- Section 504 and ADA Grievance Procedures 1.802
- Vendor Relations 2.809
- Safety 3.201
- Security 3.205
- School Volunteers 4.501
- Care of School Property 6.311