

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>Standard Operating Procedures</b>	Descriptor Code: <b>1.601</b>	Issued Date:
		Rescinds: <b>1.601</b>	Issued: <b>05/21/14</b>

1 The Superintendent of Schools is responsible for implementing board policies and for interpreting  
2 them to staff, students, and the public.<sup>1</sup>

3 The Superintendent of Schools, in consultation with principals, staff members, and other persons and  
4 groups as appropriate to the topic, will develop administrative procedures as necessary to implement  
5 board policies or for the items deemed necessary for the efficient operation of the schools.<sup>2</sup>

6 Within the policies and procedures of the Board and the Superintendent of Schools, principals are  
7 authorized to establish rules and procedures for the staff and students of their schools.

8 **DISSEMINATION**

9 The Superintendent of Schools is directed to establish a plan for preserving the standard operating  
10 procedures and making them accessible to all employees.

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Legal References

1. TCA 49-2-301(b)(1)(A)
2. TCA 49-2-203(a)(2)

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Cross References

- Role of the Board of Education 1.101  
 Board-Superintendent Relations 1.205  
 Qualifications/Duties of the Superintendent of Schools  
 5.802