

Williamson County Board of Education



Adopted Date:
11/14/78; Rev.
8/17/15

3.2017

CLEANING PROGRAM

1 The contracted custodial service is responsible for the condition and appearance of the building at
2 all times. Custodians are supervised by the custodial contract administrator. Custodians may at
3 times be responsible for unlocking the building in the morning and locking it in the evening.
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5 The Principal shall have the authority to direct the day-to-day activities of custodial staff. The
6 directions given by Principals shall be limited to the scope of work described in the contract for
7 custodial services, and shall be subject to review by the custodial contract administrator and the
8 contracting officer.
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11 Cleaning and other chemical products shall be applied in a manner that conforms to any applicable
12 safety regulations and manufacturer's recommendations. Students, parents, and staff should be
13 protected from exposure to health harming substances and chemicals.
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15 The custodial service shall be responsible for having the necessary consumables, supplies and
16 equipment available on-site for effectively operating the school facilities. Used consumables and
17 cleaning products will be disposed of appropriately.
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19 Inventories shall be maintained, supplies safeguarded, and effective distribution developed.
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22 Each custodian shall report to the principal faulty equipment or careless use of water, heating, gas,
23 and electricity. The report of an irregularity, such as escaping gas or a damp area in the vicinity of
24 a water main, might save the school system considerable money if reported.
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Legal Reference:
T.C.A. 49-2-121