

Williamson County Board of Education



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3.212

ARCHITECTS

1 It shall be the policy of the Williamson County Board of Education to contract for architectural
2 services in accordance with the following guidelines:

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4 1. The importance of services rendered by an architect justifies a thorough investigation and
5 evaluation of his qualifications. The selection process shall include an objective evaluation
6 of past performance, and recommendations shall be made strictly on the basis of merit.
7 The selection process may include solicitations of consultants by a request for proposals.
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- 10 2. It shall be the purpose of the Williamson County Board of Education to utilize the best
11 available architectural service. The work will be spread among interested firms to the
12 degree that it can be done within the high standards the Board seeks to maintain. This
13 places no limitation on the employment of an architectural firm for additional assignments
14 during a given program.
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- 16 3. An effort shall be made to maintain wholesome balance in appointments between
17 architects who are reassigned because of good performance and those who have not been
18 previously assigned. A reasonable length of time may elapse between jobs given to any
19 one architect.
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- 21 4. If available, the architect for the original building shall be considered first to design
22 additions provided his original work demonstrated a competency in educational planning,
23 economical and durable construction, and general design.
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- 25 5. Architects whose offices are located in Williamson County or nearby counties shall be
26 given first consideration. However, the Board may secure architectural services from
27 greater distances if services offered are considered desirable by the Board.
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- 30 6. Architects shall be appointed by the Board upon recommendation of the Superintendent of
31 Schools. Members of the Board shall receive a summary of the investigation and
32 evaluation of the competence of an architectural firm before acting upon a
33 recommendation for appointment.
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- 35 7. Fees shall be negotiated by the Superintendent of Schools and Board of Education for
36 architectural firms being considered.
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- 39 8. Fee structure shall be established by the School Board for all projects and shall be
40 considered acceptable to architectural firms responding to any RFP. Formula
41 $F = (35/\text{Log } P - .75\%)$ or less, F = fee, P = project cost.
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