

Williamson County Board of Education



Adopted Date:
7/16/01
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4.400

INSTRUCTIONAL RESOURCES AND MATERIALS

1 All instructional personnel, as a part of their orientation program, shall at the school level receive
2 information regarding instructional materials available, use procedures, and a briefing on operating
3 the equipment from a competent media specialist.
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5 The principal, or a committee appointed by the principal, shall screen all instructional materials that
6 are being considered for purchase. The principal, or the committee, is to be responsible for
7 coordination of the use of instructional aids at the school and to encourage optimal and equitable
8 use. Textbooks and/or instructional materials shall be available for inspection by parents/guardians
9 upon request. The Superintendent shall develop procedures for inspection of materials and
10 distribute these procedures to each principal.
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13 Instructional media may be selected and used by the individual teacher as part of regular
14 classroom instruction provided that the media clearly relate to the objectives and content of the
15 scope and sequence or to significant current events. Electronic media used for instructional
16 purposes, including but not limited to software, online subscriptions, e-books and digital texts, must
17 be vetted prior to purchase and/or use in the district to assure products are aligned to the WCS
18 scope and sequence and comply with Board of Education policies, the WCS Computer Guidelines,
19 and stipulations of the Children's Online Protection Act 47 USC Section 231 (COPPA), the Family
20 Education Rights and Privacy Act (FERPA), and the Children's Internet Protection Act (CIPA).
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23 Instructional materials supplied to students by the Board are district property, and the teacher shall
24 see that they are taken care of and returned by the close of the school year.
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26 Parents and guardians shall accept full responsibility for the proper care, preservation, return, or
27 replacement of instructional materials that are issued to their children.
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30 The selection of equipment shall be made according to the instructional needs of the schools and
31 state guidelines.
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41 Legal References:
42 20 USCA § 1232h(a)
43 TCA 49-6-7003
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