

Williamson County Board of Education



Adopted Date:
10/15/01
Rev. 11/17/14

4.401

TEXTBOOK SELECTION AND ADOPTION

1 The Board will appoint textbook review committees to review the textbooks and instructional materials
2 proposed for adoption by the Department of Education. The committees shall be established by grade level
3 and subject matter fields.

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5 The Executive Committee shall prepare a recommended list of committee members for the Board to
6 consider. Members of the committees shall be teachers, supervisors of teachers, and parents with children
7 currently enrolled in a school under the jurisdiction of the Board at the time of the appointment. Teachers and
8 supervisors who are appointed shall be teaching or supervising the respective grade level or subject at the
9 time of appointment, must be licensed in Tennessee with endorsements in the grade level or subject matter,
10 and must have at least three years of experience teaching in public schools. All committee members shall be
11 voting members. The Board may appoint experts in the grade level or subject matter field for the textbooks
12 and instructional materials to be reviewed.

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14 The review shall include an examination as to whether the textbooks or instructional materials:

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- 16 • Conform to the standards for their subject areas or grade levels;
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 - 18 • Are free of any clear, substantive, factual or grammatical errors;
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 - 20 • Contain content that is accurate and free of bias;
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 - 22 • Comply with and reflect the values expressed in §49-6-1028(b), if the textbook or instructional
23 materials are being considered for adoption as a textbook or instructional materials for education
24 of students in general studies and specifically in United States history and this nation's
25 republican form of government.
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27 Experts may be college professors or credentialed subject matter specialists. Upon recommendation by the
28 Superintendent, the Board shall determine whether an individual is a credentialed subject matter specialist.
29 Experts so appointed shall not be voting members of any committee, but may present information to the
30 committee for consideration.

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32 The Superintendent shall be an ex officio member of all committees appointed, and shall not be a voting
33 member. Members of the Board may also serve as ex officio members.

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35 All committee members must swear to the oath required by state law. The members of the committees
36 appointed shall serve for the length of time the adoption process for which they are appointed lasts.

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38 At least one copy of each text to be considered by the committees shall be available at the central office
39 during the review period for examination by Board members, WCS employees, and the general public.
40 Online access to the textbooks and materials shall be provided to the fullest extent possible. The public will
41 be made aware of the dates the textbooks and materials are available for review.

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43 The textbook adoption committees' selections will be submitted to the Board for approval.

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