

Williamson County Board of Education

**Adopted Date:**

5/17/04; Rev. 1/18/05;
9/8/05; 6/19/06; 4/16/07;
1/28/08; 5/18/09; 6/21/10;
4/18/11; 5/19/14; 4/17/17;
9/21/17

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REPORT CARDS AND GRADING SYSTEMS
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REPORT CARDS

The report card form, content and procedure shall be thoroughly examined by a team of competent educators at least every three years and shall be approved by the Board prior to implementation. Parent opinions shall also be solicited.

The report cards shall indicate the information necessary to communicate effectively with the parents concerning their child's progress.

All elementary report cards shall contain sufficient space for teachers and parents to write comments regarding the pupil's conduct, attendance, and academic progress.

When a student's academic performance or behavior noticeably or suddenly changes, the teacher shall promptly inform the parents, maintain a record of the contact, and make an effort to have a conference with the parent. Parents will receive interim progress reports or other notification whenever a significant change in performance occurs or whenever a student is failing.

Report cards communicating student academic progress or status (grades) and attendance will be provided to parents on a regular basis (9 weeks).

Teachers may use supplemental reports whenever some concept not covered by the existing reporting method is needed.

K-2 STANDARDS-BASED GRADING SCALE

Kindergarten, Grades 1 and 2 Core Content Areas (Literacy, Mathematics, Science and Social Studies):

- 5 The student has mastered grade level standards for this component and is engaged in deeper study.
- 4 The student has mastered the standard.
- 3 The student has been introduced to the standard and is making expected progress toward mastery.
- 2 The student has been introduced to the standard and is not making expected progress toward mastery. (Parent communication required.)
- 1 The student has not mastered the standard.
- The standard has not been introduced and/or assessed.

Kindergarten Non-Core and Work Skills/Habits:

- S: Satisfactory: Has met expected outcomes
- P: In Progress: Is working towards expected outcomes

Grades 1 and 2 Non-Core and Work Skills/Habits:

- S: Satisfactory: Has met expected outcomes
- P: In Progress: Is working towards expected outcomes
- U: Unsatisfactory: Not working towards expected outcomes

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Grades 3 –12 NUMERICAL GRADING SCALE:

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<u>Grade</u>	<u>Grade Range</u>
A	91 – 100
B	81 – 90
C	72 – 80
D	70 – 71
F	0 – 69
I	Incomplete (must be removed during the next grading period)
P/F	Credit by Examination

Numerical grades may be used for tests and other daily or weekly work that is readily quantifiable and shall be used on report cards. Only **LETTER GRADES** (A, B, C, etc.) will be used on high school transcripts. No plus (+) or minus (-) notations will be used on high school transcripts.

WEIGHTED GRADES: For Advanced Placement (A.P.) and International Baccalaureate (I.B.) courses, teachers will add five (5) percentage points to the first semester period grade. For the second semester, the student must sit for the exam in order to earn five (5) percentage points for the second semester. For Honors courses, including middle school courses taught at high school honors level, teachers will add three (3) percentage points to each semester period grade.

For courses that include an opportunity for industry certification, teachers will add four (4) percentage points for the first semester. For the second semester, students must sit for the appropriate exam in order to earn the four (4) additional percentage points.

For local and statewide dual credit courses, students will receive four (4) additional percentage points for each semester.

I.B. Math Studies shall be treated as an Honors, not an A.P. / I.B. course for GPA and weighting purposes.

High School courses taken by middle school students will receive honors credit only if taught at the honors level. Such courses, courses taken for college credit, correspondence courses, e-courses, and other courses specifically designated as Pass/Fail in the high school course approved list will be recorded on the high school transcript as Credit or No Credit with no GPA value.

GPA CALCULATION FOR HIGH SCHOOL COURSES:

<u>Grade</u>	<u>Value</u>	<u>Regular</u>	<u>Honors</u> <u>Industry Certification</u>	<u>Statewide/Local</u> <u>Dual Credit</u>	<u>AP/IB</u>
A	91 – 100	4	4.5	4.75	5
B	81 – 90	3	3.5	3.75	4
C	72 – 80	2	2.5	2.75	3
D	70 – 71	1	1.5	1.75	2
F	0 – 69	0	0	0	0

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1 This weighted grading scale shall be used for all official purposes including report cards, GPA, class rank,
2 honor roll, etc., except the Lottery /Hope Scholarship described below.
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4 **TENNESSEE UNIFORM GRADING SCALE FOR LOTTERY/HOPE SCHOLARSHIP:** State law requires
5 that students applying for lottery scholarships and other state scholarship funds be evaluated utilizing the
6 State's uniform grading scale, listed below:
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8	A	93 -- 100
9	B	85 -- 92
10	C	75 -- 84
11	D	70 -- 74

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13 **COLLEGE ADMISSIONS:** For purposes of communicating with college admissions offices and scholarship
14 granting agencies, grade point averages (GPA) will be calculated. Graduating seniors will be ranked
15 according to the cumulative average calculated at the end of the last completed semester through the class
16 of 2019.
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18 **CLASS RANKING AND HONORS RECOGNITION:**
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20 For the graduating classes through 2019

21 For purposes of determining honor graduates (e.g., top 10, top 10%, top 20, valedictorian, salutatorian, etc.),
22 ranking in senior class will be used and will be calculated on ALL high school course work. For high school
23 transfer students, the cumulative GPA on the transcript for transferred work will be used without any
24 recalculation other than conversion to a 4-point scale except that honors and Advanced Placement courses
25 will be re-calculated to match the Williamson County Schools scale. All students who are enrolled for the
26 entire final semester of the senior year will be included in class ranking and in determination of honor
27 graduates and honor recognition as graduating seniors.
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29 The schools will calculate the class rank for only the top 10% of the graduating class.
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31 For the graduating class of 2020

32 The weighted GPA will be calculated on all course work using the Williamson County Grading Scale. GPA
33 will also be calculated using the Tennessee Uniform Grading Scale for Lottery/Hope Scholarship purposes.
34 Both the Williamson County weighted GPA and the Tennessee Uniform GPA will appear on the transcript.
35 Williamson County Schools will not rank students numerically.
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37 For the purposes of honors recognition WCS will use the following Latin System:

38 Summa Cum Laude 4.25 and above
39 Magna Cum Laude 4.00-4.24
40 Cum Laude 3.75-3.99
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- 1 Valedictorian and Salutatorian will be chosen using the following criteria:
2 1. Student must qualify for the highest Latin System honor awarded in the respective school.
3 2. Student must sit for the AP exam for every course in which enrolled and must achieve a score of 3 or
4 above on 75% of AP exams taken.
5 3. Student will participate in at least 20 hours of community service above and beyond any other
6 community service required by other organizations. Students must provide documentation of the
7 completed community service hours and documentation of the completed community service hours
8 required by other organizations to their counselor.
9 4. In the event multiple students meet the aforementioned criteria, then the highest achieved ACT
10 composite controls.
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41 Legal Reference:
42 TCA 49-6-407

43 Cross References:
44 4.604 Accelerated & Advanced Credit
45 4.605 Graduation Requirements
46 4.6051 Credit Requirements for Graduation
47 6.709 Student Fees & Fines
48 4.210 Driver Education
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