

Williamson County Board of Education



Adopted Date:
4/19/04
Editorial 6/5/14

5.103

JOB DESCRIPTIONS

1 The Board will approve the broad purpose and function of the position in accord with state laws and
2 state regulations, approve a statement of duties as recommended by the Superintendent of
3 Schools, and delegate to the Superintendent of Schools the task of writing, or causing to be written,
4 a job description for the position.
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7 Job descriptions shall be used as guides in annual employee evaluations.
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9 The Superintendent of Schools shall maintain a comprehensive, coordinated set of job descriptions
10 for all such positions so as to promote efficiency and economy in the staff's operations.
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Cross References:
5.109 Evaluation
5.802 Superintendent of Schools –Qualifications and
Duties