

Williamson County Board of Education

**Adopted Date:**

1/20/04

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6/6/14

5.801

**SUPERINTENDENT OF SCHOOLS
RECRUITMENT and SELECTION**

1 When a vacancy occurs, the appointment of a Superintendent of Schools is a function of the Board. The
2 Board is responsible for finding the person it believes can most effectively translate into action the policies of
3 the Board and the goals of the community and the professional staff.
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5 The Board may employ a consultant to advise and assist the Board in the search and selection process.
6 However, final selection shall rest with the Board after a thorough consideration of qualified applicants.
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8 A board member may not apply for or in any other way be considered for the position of Superintendent of
9 Schools.
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11 Prior to conducting a search to fill the position, the Board shall initially develop the following:

- 12 • a job description,
- 13 • a timeline,
- 14 • a process for accepting and reviewing applications,
- 15 • selection procedures which shall include, but not be limited to, a request that the community,
16 including Williamson County School employees, suggest selection criteria, and attend Board
17 interviews with the candidates.
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19 Resumes of persons interviewed by the Board shall be available in the central office for public inspection.
20 Only Board members will be allowed to ask questions during the Board interview.
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22 The Board will attempt to select a Superintendent by unanimous vote, but a majority vote of the membership
23 of the Board shall be required for the appointment of a Superintendent of Schools.
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