

# Williamson County Board of Education



**Adopted Date:**  
1/22/01  
Rev. 11/15/04;Editorial  
6/19/14

6.208

## DISMISSAL PRECAUTIONS

- 1 No teacher shall permit any pupil to leave school prior to regular dismissal hours except with the
- 2 approval of the Principal or his designee. Pupils shall be permitted to leave school only in the
- 3 company of a parent or legal guardian, or a person designated by the parent or guardian.
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- 5 When a dispute arises, it is the policy of this Board that a child shall be released to the person who
- 6 has custody of the child. In the event of joint custody, and unless otherwise directed by a court
- 7 order, the child may be released to either parent. In the event of a dispute between the parents as
- 8 to whom the child should be released, the school shall continue to release the child to the parent
- 9 having custody until the school is shown a judge-signed court order allowing the release of a child
- 10 to someone other than the custodial parent.
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- 13 No pupil shall be sent from the school during school hours to perform an errand or act as a
- 14 messenger, except with the approval of the Principal and the consent of the pupil's parent or
- 15 guardian.
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- 17 When school cafeteria services are provided, students shall not leave the school campus for lunch.
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- 19 Parents are urged to schedule dental and medical appointments outside school hours. When such
- 20 appointments cannot be scheduled outside school hours, parents must send a written request for
- 21 dismissal to the school or call for the pupil in person.
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- 24 No student shall be sent home during the school day unless the parent or guardian has been
- 25 notified.
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- 28 Reasons for absence or tardiness and requests for early dismissal must be in writing or in person
- 29 by the parent or guardian. Telephone requests for early dismissal of a student shall be honored
- 30 only if the caller can be positively identified as the student's parent or guardian.
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