



**Congratulations** on your child becoming a senior at Ravenwood High School for the 2019-2020 academic year! The Ravenwood yearbook staff is now accepting orders for Senior Recognition Pages. These Pages may contain baby pictures, childhood snapshots, pictures with friends and family, and other treasured images along with a message to be published in the Eye of the Raptor yearbook. These pages offer the unique opportunity to express your family's lasting love, pride, and congratulations on your child's accomplishments.

### Prices and Deadline

The order form, photos, text, and payment for your Senior Recognition Page are due on or before the deadline. Pages submitted by August 30<sup>th</sup> are available in these sizes for the prices shown:

1/8 page.....	\$110
1/4 page.....	\$160
1/2 page.....	\$220
Full page.....	\$325

**\*Note: You may submit your page late through September 6<sup>th</sup> by adding a \$20 late fee. You may submit your page at the absolute latest acceptance date of September 13<sup>th</sup> by adding a \$40 late fee. No page will be accepted after September 13<sup>th</sup>.**

### Information

All you will need to do is choose a page size, submit your photos and message, and the yearbook staff will do the rest! The staff will use their skills and expertise to design a recognition page that you will love! They will arrange the photos in a way that will utilize your space efficiently.

We assume you will want your favorite photo(s) as the dominant image(s) on your page. Please name your favorite image as "favorite" or "favorite 2" and include a note with your order describing the photo(s) you would like to see as dominant.

Please note that the yearbook follows a certain "look" which includes specific fonts and sizes to promote consistency. Every ad will contain the same font style, size, color, spacing between photos, and borders. Also, the ad will not contain tilted photos or requested or submitted backgrounds.

### Page Placement

All pages are sold on a "first come, first served" basis until the allotted space is full. We encourage you to reserve your Senior Recognition Page soon to ensure a place in the 2020 RHS *Eye of the Raptor* yearbook.

### Instructions

1. Choose the pictures for your senior page (see *Limitations* on the order form page for number of photos).
3. Save your photos onto a thumb drive or disk. **ALL photos must be submitted digitally in JPEG format.** If you do not have a digital version of the photo, you must scan the photo or take a screenshot from a cell phone. (If taking a phone screenshot, please avoid flash as it usually creates a glare on the photo. Instead, take the photo in a well-lit room with no Flash).
4. Determine your personalized message. Type it on a WORD document. Include this document on the thumb drive or disk. Also include a print-out of your personalized message. (see *Limitations* on the order form page for number of words).
5. Write your senior's name on the thumb drive or surface of the CD.
6. Place the order form, payment, typed message, and thumb drive or disk with photos and message in a sealed envelope and drop off in the front office, ATTN: Stephanie Dykes.
7. Once your ad is complete, you will receive an email to proof the ad and make any changes. This usually takes place in late October or early November.

### Questions

If you have any questions concerning a Senior Recognition Page, please email [stephanied@wcs.edu](mailto:stephanied@wcs.edu).

**THANK YOU!** The RHS *Eye of the Raptor* Yearbook Staff appreciates your support in our production of a beautiful, high quality yearbook that will be enjoyed for years to come.

*The RHS Yearbook Staff*

# Senior Recognition Page Order Form

Please complete and return this order form by August 30, 2019, with the *photos, text, and payment* for your Senior Recognition Page in the 2019 RHS *Eye of the Raptor* Yearbook.

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Student's Name

Parent/Purchaser's Name

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Parent Email Address (**PLEASE PRINT LEGIBLY**)

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Cell Phone

Home Phone

Is this Senior Recognition Page a surprise for your student?  Yes  No

Photos included on disk or thumb drive?  Yes

Personal Message included on disk or thumb drive (Word document) *and* in print?  Yes

If using a thumb drive, choose one of the following:  Keep as a donation to RHS  Return to my student  
 I will pick it up (you will receive an email)

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## *Layout Options*

_____	<b>FULL PAGE</b>	<b>\$325</b>	<i>Limitations: Personal message: <b>100</b> words or UNDER.</i>	<i>Photos: 12 or UNDER.</i>
_____	<b>HALF PAGE</b>	<b>\$220</b>	<i>Limitations: Personal message: <b>80</b> words or UNDER.</i>	<i>Photos: 6 or UNDER.</i>
_____	<b>QUARTER PAGE</b>	<b>\$160</b>	<i>Limitations: Personal message: <b>55</b> words or UNDER.</i>	<i>Photos: 4 or UNDER.</i>
_____	<b>EIGHTH PAGE</b>	<b>\$110</b>	<i>Limitations: Personal message: <b>50</b> words or UNDER.</i>	<i>Photos: 2 or UNDER.</i>

**NOTE: Number of photos is suggested for the most effective layout for the ad size.  
There can be slight flexibility to this suggestion.**

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**Payment:** *make check payable to Ravenwood High School (RHS)*

Check Included

Cash Included

\$\_\_\_\_\_ (Amount Enclosed) *Please write "Your Student's Name Senior Ad" in the memo line on the check.*

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Customer Signature

Date