2014-2015 School Support Organization (Booster, PTO, etc.)
FUNDRAISER REQUEST

School Requesting Approval________________________ Date of Request__________

Main Support Organization___________________ Sub-group Name_____________________(f/ex. School-Booster) (f/ex – Football)

Proposed Fundraising Activity (be specific) ______________________________________________

Purpose of Fundraiser (be specific) ______________________________________________

Under Board Policy 6.701 definitions, is this fundraiser active or passive? __________

Current Booster/PTO Club Acct. Balance $_____________ As of Date: ______________

Anticipated date(s) of Fundraiser Beginning_____________ Ending______________

Day(s) of Week ________________ Time(s) of Fundraiser ______________________

Expected student involvement (school-wide or specific school organization) _________

Margin of profit (if applicable) ______________________________________________

Method by which booster club will receive income ___________________________________

Treasurer Info: email: _____________________________ Phone: _____________________________

Signature of Booster/PTO Sponsor__________________________________________

---------------------------------For Booster Club Board to Complete--------------------------

Approved by ___________________________ Date_________________
Booster Club / PTO Board Member

Approved by ___________________________ Date_________________
Teacher Sponsor / Coach (if applicable)

Approved by ___________________________ Date_________________
Athletic Director / Band Director (if applicable)

Submit to school bookkeeper when complete for further administrative approval.

PRINCIPAL: Approves____ Disapproves _____ Initial: _____ Date: ______

ASSISTANT SUPERINTENDENT: Approves____Disapproves _____Initial_____ Date:______

SUPERINTENDENT (OR DESIGNEE): Approves____Disapproves _____Initial_____ Date:______

Form is to be submitted to the bookkeeper. Upon approval or denial, the bookkeeper will contact the Booster Sponsor at the email provided above.

Revised 03/2014