**Summer Theme:**
The theme this summer is "Summer Road Trip." Come on a “journey” across the USA and study points of interest along the way. Each week we will have a focus city, geographical area, or state that we will explore through activities. SACC engages campers in educational enrichment activities, small group activities, clubs, large group activities, and enrichment clubs.

**Off Campus Trips:**
Most weeks we will go on two trips; a swimming trip, and a local fun field trip. Summer calendars with all trip dates will be available at the SACC desk no later than the start of April. Please plan to arrive at SACC by the advertised departure time. Once the bus leaves the school, children are not allowed to be dropped off or picked up off site. We will not provide a stay-behind person on any trip days. If a child misses the bus, he or she can attend any other SACC summer program operating at a school for the day. Trips may be cancelled due to weather.

**Swimming:**
For swimming trips, we visit local recreational facilities, including Henry Horton State Park, Williamson County Park & Recreation pools, and City of Smyrna pools. Each pool location will be staffed with lifeguards. Children are divided into groups of 10 based on their swimming ability. Swim ability is chosen by the parent at the bottom of the required health history form. Children are given color-coded wristbands to coincide with their swim ability. We have one staff member for each group. Staff members alternate supervising their group from the water and from the side of the pool, with at least one adult in the pool at all times. An additional staff member, who does not have a group, remains out of the pool in charge of the first aid kit. The site leader also attends the swimming field trip but is not included in a group so he/she can supervise and assist group leaders as necessary. Children are allowed to bring spending money for the snacks. Money is collected at school when children are signed in each morning, and given to them at the appropriate time during the trip. Children will need to bring their own sunscreen with them, and replenish as needed.

**Field Trips:**
Children will be divided into groups of 10. They are given color-coded wristbands to identify their group and group leader. We will have a separate staff member, who does not have a group, remain in charge of the first aid kit. The site leader also attends the field trip, without being included in groups, to supervise and help in any way necessary. The times of these field trips will depend on the time it takes to drive to the location, how long the program at the location lasts, and whether or not we will eat lunch off site. The site leader will notify parents when there are trips where children may bring spending money. Money is collected at school when children are signed in and given to them at the appropriate time.

**Staffing:**
The SACC summer program is staffed by a mixture of year-round SACC staff, seasonal SACC staff, teachers, and teacher assistants from Williamson County Schools. Each staff member goes through an extensive background check and is fingerprinted with the state of TN. The majority of our staff members are also CPR/First Aid certified. All of our staff has had experience working with children and undergo professional development throughout the year.

**Groups:**
When at school, the children will be divided into groups by age level. Age levels will be based on the number of students in attendance.
Registration:
Children of Williamson County residents, in grades kindergarten through 5th during the 2014-2015 school year, may attend the Summer SACC program. Pre-K children who have attended a Williamson County School Board pre-K program may also attend the Summer SACC program. Children can register to attend any SACC location during the summer. SACC will be offered at Allendale, Bethesda, Chapman’s Retreat, Clovercroft, College Grove, Crockett, Edmondson, Heritage, Hunters Bend, Kenrose, Lipscomb, Longview, Oak View, Sunset, Trinity, Walnut Grove, Westwood, and Winstead Elementary Schools. Families will register for each week and level of care needed, drop-in or full-time.

Registering for Summer SACC is simple. For existing SACC families, log into your parent portal and verify the information on file. Sign up for your weeks of camp and level of child care that you need. Sign off on the agreement and policies form, submit a current health history form, and pay the summer registration fee of $25 per child.


Week to Week Enrollment:
Families must enroll for each week individually. This allows for SACC to better meet the needs of families’ summer schedules, and helps ensure that sites are staffed accordingly. Families may choose either full-time enrollment or summer drop-in enrollment for each week their children attend. Changes in registration can be made up to 2 weeks in advance, and must be submitted in writing to your SACC location Site Leader.

Rates:
Full-time Enrollment
A family is charged $100 for each child enrolled as full time for the week. This fee covers your child’s attendance for the entire week. This fee is charged regardless of attendance.

Summer Drop-in Enrollment
If your child is enrolled as summer drop-in for a week, you will be charged $25/per child for each day your child attends and $28/per child on field trip days. **If your child is enrolled as a summer drop-in, they must attend SACC at least one day during the week, or you will be charged a $25 no-show fee per child.**

Last Day to Cancel and Change Enrollment:
All changes to enrollment must be made in writing, before 6 p.m. on the date indicated below.

| Week 1 (May 26-29) | Monday, May 11th at 6 p.m. | Week 6 (June 29-July 2) | Monday, June 15th at 6 p.m. |
| Week 2 (June 1-5) | Monday, May 18th at 6 p.m. | Week 7 (July 6-10) | Monday, June 22nd at 6 p.m. |
| Week 3 (June 8-12) | Monday, May 25th at 6 p.m. | Week 8 (July 13-17) | Monday, June 29th at 6 p.m. |
| Week 4 (June 15-19) | Monday, June 1st at 6 p.m. | Week 9 (July 20-24) | Monday, July 6th at 6 p.m. |
| Week 5 (June 22-26) | Monday, June 8th at 6 p.m. | Week 10 (July 27-31) | Monday, July 13th at 6 p.m. |

Deadlines are two weeks before the week of care. Parents will no longer have parent portal access to these weeks after their cutoff date. Changes in enrollment must be made in writing at your SACC location. You may contact the site leader for availability after the cutoff date. **Availability is not guaranteed.**

Families must be registered by May 1 to attend summer SACC.

Helpful SACC tips:
- Please make sure to pack a sack lunch for your child each day that does not require refrigeration or heating.
- On all trip days, please make sure that lunches are in a brown bag instead of a reusable cooler, as these tend to get lost on field trips.
- SACC will provide a summer t-shirt for families who are registered with a completed Summer 2015 health history form and paid registration fee by May 1. Children are required to wear these shirts on field trip days so they are easily identifiable.
- SACC will be closed on Friday, July 3 in observance of Independence Day.
- We will apply sunscreen throughout the day. We ask that parents bring in a bottle of sunscreen at the beginning of the summer and replenish it as necessary throughout the summer for your child.
- Children will have laundry baskets that will serve as their “lockers” for the summer. You may store a change of clothing, sunscreen, swimming items and non-perishable snacks if you wish.

For more information please contact Pamela Dockery at 615-472-4039 or pamelad@wcs.edu or your SACC location Site Leader.